

**Dr. Babasaheb Ambedkar
Open University
Ahmedabad**



**First
Statutes**
[1 to 16]

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FIRST STATUTES

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Dr. Babasaheb Ambedkar Open University.

FIRST STATUTES*

[Under Section 21(1) of the Act]

These may be called First Statutes of Dr. Babasaheb Ambedkar Open University. They shall come into force from the date of approval by the Govt.

Short Title
and
Commence-
ment

Definitions.

For these statutes, unless the context otherwise requires :

- (a) 'Act' means the Dr. Babasaheb Ambedkar Open University Act, 1994.
- (b) "Section" means Section of the Act.
- (c) Words and expressions used in the Act and not defined in these Statutes shall have the meaning assigned to them in the Act.

S.1

- (A)** The emoluments to be paid to the Vice Chancellor, and the conditions subject to which he shall hold office, shall be such as may be determined by the State Government.
- (B) If the incumbent belongs to a regular service, he shall be granted the cadre pay and allowances upto the date of normal superannuation or salary as mentioned in (A) above whichever is more. In that case, after the date of superannuation referred to in this clause and those taken up after retirement shall be given pay and allowances as per the normal rules applicable to the re-employed Government servants.
- (C) The Vice Chancellor shall also be provided with a furnished residence suitable to his status, free of rent and taxes. He shall also be provided with telephone facilities and with an A.C. motor car by the University and the expenditure on account of driver, maintenance and repair of the car (including servicing), petrol and oil expenses will be borne by the University.
- (D) The Vice Chancellor shall also be entitled to a sum of Rs. 7500/- annually at his disposal by way of sumptuary allowance.

The Emol-
ments and
Other Tern
and condit-
ions of the
Vice
Chancellor
[See Sectic
10(5) and
20(b)]

- (E) The Vice Chancellor during his tenure of office shall be entitled to such leave as may be necessary from time to time and as the Chancellor may grant provided that such leave with full salary shall not exceed 3 months at any one time nor shall it exceed six months in aggregate during the entire term of his office. (Leave exceeding three months at any one time shall be treated as leave without pay). In addition, he will be entitled to 12 days Casual Leave per year.

In case a Vice Chancellor is renominated for another term, the leave period mentioned above shall apply separately to each such term of his office. Unavailed leave from the previous term will be allowed to be availed of in the second term.

- (F) During the period of such leave, the Vice Chancellor shall be entitled to full salary and allowances/honorarium and such facilities or services as may be admissible.
- (G) Any period of absence of the Vice Chancellor occasioned by any call of Central or State Government or any public service or deputation on behalf of the University or for any public purposes, shall be treated as on duty.
- (H) If the Vice Chancellor has not been provided free furnished residence as mentioned in clause No.(C) above, then he will be entitled to the rent of the house which he hires suitable to his status, which will be paid by the University. However, if he prefers to stay in his own residence, in case available at the headquarters of the University, then the House Rent Allowance admissible on the basic pay as per Government rules shall be paid.
- (I) The Vice Chancellor shall be entitled to receive daily and travelling allowance at such rates as provided by the Government of Gujarat for its own such officers.

S.2

Powers and Functions other than those prescribed under the Act to be performed by the Vice Chancellor. [See Sections 11(6) and 20(a)]

- (A) The Vice Chancellor shall be *ex-officio* Chairman of (i) the Board of Management, (ii) the Academic Planning Board (iii) the Finance Committee and (iv) such other authorities of the University which may be declared to be the authorities as per Section 15(iv) of the Act.
- (B) The Vice Chancellor, in absence of the Chancellor shall preside at all Convocations of the University.
- (C) The Vice Chancellor shall have the power to convene meetings of the Board of Management, Academic Planning Board and Finance Committee or any authority of the University.

- (D) The Vice Chancellor shall be responsible for the presentation of the Annual Statement of Accounts of the University to the Board of Management for consideration and approval [Section 27(3).]
- (E) The Vice Chancellor shall exercise all other administrative and financial powers as delegated under Statutes, Ordinances and Regulations.
- (F) When any temporary vacancy in the office of the Vice Chancellor occurs by reason of leave, illness or other cause, any officer as defined in Section 8 and nominated by the Chancellor shall carry on the current duties of the office of the Vice Chancellor and for that purpose he shall exercise all powers of the Vice Chancellor.

S.3

- (1) All appointments of Officers of the University, shall be made strictly on the basis of merit.
- (2) The following procedure shall be adopted for appointment of the officers (other than the Chancellor and the Vice Chancellor).
 - (a) The Vice Chancellor may have the posts advertised with such qualifications as may be fixed by the Board of Management and / or invite suggestions and recommendations from such persons / institutions / agencies as he may deem proper.
 - (b) If the post is not advertised, after having obtained the suggestions or recommendations from the appropriate persons / institutions / agencies, the Vice Chancellor may submit his recommendations for the approval of the Board of Management.
 - (c) If the post is advertised, all applications and/or suggestions or recommendations from appropriate persons / insitutions / agenceis will be placed before the Selection Committee.
 - (d) The Selection Committee shall consist of the Vice Chancellor as Chairman, two members nominated by the Board of Management from amongst its members and two experts to be nominated by the Vice Chancellor.
 - (e) The Chairman of the Committee shall from all applications and/or suggestions or recommendations, prepare a list of candidates who shall be either called for interview or considered in absentia.
 - (f) After interviewing the candidates, or considering them in absentia, as the case may be, the Committee shall recommend names of selected candidates, in order of merit.
 - (g) The recommendations of the Selection Committee, shall be placed before the Board of Management for approval.

Manner
Appoin-
tment of
Officers
[See Sec
20(c)]

- (3) Notwithstanding anything contained in (2) above, the Vice Chancellor may make provisional appointment with the approval of the Board of Management from amongst officers of the Gujarat State Government departments or from any other Agencies on deputation or from amongst employees of the University by transfer/promotion provided that they satisfy the prescribed qualifications.
- (4) Save as otherwise provided by or under the Act, every officer of the University for which the University is competent to make appointment shall be appointed under a written contract.

S.4

General conditions of service of Directors, Registrar, and other Officers.
See Section 20(c)]

- (1) If the incumbent is appointed from amongst the officers or teachers working in the Government or in the Universities situated in the State or from any Grant-in-aid institution, then the mode of appointment will be as follows:

- (a) The incumbent will be considered on deputation for the period for which it is granted and during deputation he will get all the existing benefits of the pay and allowances, conditions of service, etc., which he is otherwise eligible to enjoy in his parent department, and deputation allowance as per Government rules. In that case, he will be covered under the terms and conditions of deputation prescribed by the Government of Gujarat from time to time.

OR

- (b) If the incumbent is appointed by direct selection then the terms and conditions of appointment will be as under :

- (i) If the incumbent is from Government / Semi-Government Institutions or from the Universities with the same post and scale then he will be entitled for the protection of the basic pay with the date of increment in the scale prescribed for the respective post. If the incumbent is for the higher post and his basic pay in the lower post from which he is coming his existing basic pay shall be protected by way of putting him on immediate next stage in the higher scale if the existing basic pay is not the stage in higher scale.

- (ii) The incumbent will be entitled for the benefit of Leave Travel Concession, Encashment of Leave, Home Town etc. as per rules of the Government of Gujarat as amended from time to time.

- (iii) He will be entitled for the retirement benefits like Pension, Gratuity, Encashment of Leave, Commutation of Pension etc. as per the rules of the Govt. of Gujarat which are made applicable to the employees of the other Universities under Govt. Resolution, Education Department No. USG-1083-4633-(88) kh. dt. 14-9-88 with amendments to be made therein from time to time by the Government.
- (iv) If the incumbent is appointed from Government / Semi-Government or Universities in the State, then he will also be entitled to carry forward the leave credited in his account in the institution from where he is coming and all the leave rules prescribed by the State Government with the amendment to be made therein from time to time for its own employees will be made applicable to the officers of the University.
- (v) For all other general conditions of services including discipline and conduct rules the incumbent will be governed as per Bombay Civil Service Rules made applicable to the employees of the Government of Gujarat and amended from time to time.

S.5

- (A) Every Director shall be a whole time salaried officer of the University and shall be appointed by the State Government.
- (B) The pay-scale of the Directors, shall be Rs. 4500-7300 and as revised by the State Government from time to time.
- (C) In addition to the initial pay the incumbent shall be entitled to Dearness Allowance, House Rent Allowance, Compensatory Local Allowance, Medical Allowance and other such allowances, Medical Reimbursement, etc. as per rules of the State Government as made applicable to its own employees with the amendment to be made by the Government therein from time to time.
- (D) The incumbent will be provided with telephone facilities at his residence for which the expenditure will be borne by the University.
- (E) The Director(Academic) shall be ex-officio Member-Secretary of the Academic Planning Board.
- (F) Every Director shall exercise such powers and perform such functions as may be prescribed by the Statutes and Ordinances or as may be delegated by the Vice Chancellor.

Emoluments,
Functions and
Powers of
Directors
[See Sections
12 and 20(c).]

S.6

The Emoluments,
Functions and Powers
of the Registrar. [See
Sections 13(3) and 20(c)]

- (A) The Registrar shall be a whole time salaried officer of the University and shall be appointed by the State Government.
- (B) The pay-scale of the Registrar shall be Rs. 3700-5000 i.e. Rs. 12000-16500 in revised scale as per the recommendation of the fifth pay commission.
- (C) In addition to the initial pay the incumbent shall be entitled to Dearness Allowance, House Rent Allowance, Compensatory Local Allowance, Medical Allowance and other such allowances Medical Reimbursement ,etc. as per rules of the State Government as made applicable to its own employees with the amendment to be made by the Government therein from time to time.
- (D) The incumbent will be provided with telephone facilities at his residence for which the expenditure will be borne by the University.
- (E) The Registrar shall be ex-officio Secretary of the Board of Management.
- (F) The Registrar shall be responsible for day to day administration of the University under the direction of the Vice Chancellor.
- (G) All contracts and assurance of the property made by or in favour of the University shall be executed on behalf of the University by the Registrar.
- (H) The Registrar shall act and appear on behalf of the University in a suit or proceeding by or against the University.
- (I) The Registrar shall be the custodian of the records, common seal and such other properties of the University.
- (J) The Registrar shall exercise such other powers as may be prescribed by Ordinances.
- (K) The Registrar shall perform such other functions and duties as assigned by the Vice Chancellor.

S.7

The Constitution (1)
of the Board of
Management and
its term of
Membership.
[See Sections 16(2)
and 20(d)]

The Board of Management shall consist of the following members :

- (A) Ex-Officio :
1. Vice Chancellor - Chairman
 2. Directors - not more than two by rotation to be nominated by the Vice Chancellor.
 3. Secretary to the Government, (In charge of Higher Education.), Education Department.
 4. Secretary to the Government, Finance Department.
 5. Commissioner of Higher Education, Gujarat State.
 6. Director, Technical Education, Gujarat State.
Registrar - Secretary

(B) Ordinary Members :

13 members to be nominated as follows :

- (a) To be nominated by the Chancellor
- i) Two eminent Educationists
 - ii) Two Educational Administrators particularly having background of administration in higher education / distance education
 - iii) One educational planner preferably having background of planning vocational courses.
 - iv) One eminent person in the field of commerce or industry.
- (b) To be nominated by the Vice Chancellor
- i) One person who has expertise in media and communication.
 - ii) One women social worker preferably having background of rural development.
 - iii) One nominee of the IGNOU/DEC, New Delhi.
 - iv) Four persons from amongst distinguished teachers, social workers and such other class of persons.
- (2) The term of the members of the Board of Management, other than ex-officio members, shall be three years.
- (3) The members of the Board shall not be entitled to receive any remuneration from the University except such daily allowance and travelling allowance as may be prescribed.

- iii) Four persons from amongst distinguished teachers, social workers and such other class of persons.
- (2) The term of the members of the Board of Management, other than ex-officio members, shall be three years.
- (3) The members of the Board shall not be entitled to receive any remuneration from the University except such daily allowance and travelling allowance as may be prescribed.

S.8

Powers and Functions of the Board of Management. [See Sections 16(2) and 20(d)]

- (A) Subject to such conditions as may be prescribed by or under provisions of this Act, the Board of Management shall exercise the following powers and perform the following functions:
 - i) to control and administer the properties of the University and the University Fund and to keep and maintain proper accounts of the same;
 - ii) to enter into, vary, carry out and cancel contracts on behalf of the University in the exercise or performance of the powers and duties assigned to it by the Act and the Statutes;
 - iii) to determine the form and provide for the custody and regular use of the common seal of the University;
 - iv) to administer the funds placed at the disposal of the University for specific purposes and to keep and maintain proper accounts of the same;
 - v) to finalise the annual financial estimates of the University and to submit them to the Government of Gujarat;
 - vi) to establish, equip and maintain Regional and study centres, libraries, laboratories, museums and structures needed for carrying on the work of the University;
 - vii) to provide suitable equipment, apparatus or furniture and other appliances needed for carrying on the work of the University;
 - viii) to accept on behalf of the University bequests, donations and transfers of any movable or immovable property to the University, and to receive and collect fees, grants and interests due to the University, and to make all payments on behalf of the University;
 - ix) to transfer any movable or immovable property on behalf of the University;

- x) to manage and regulate the finance, accounts and investments of the University;
- xi) to arrange for co-ordination of studies and teaching in University and in recognised institutions, Regional and Study Centres;
- xii) to arrange for and direct the inspection of Regional Centres, Study Centres, recognised institutions and to lay down conditions for ensuring or maintaining their efficiency in teaching, training, research or extension and to issue instructions for ensuring proper conditions of employment for members of the staff of such Regional Centres or Study Centres or recognised institutions and, in case of disregard of such instructions, to decide modification of conditions of their recognition, or to take such other steps as it deems proper;
- xiii) to call for reports, returns and other information from University, Regional Centres, Study Centres and recognised institutions or from the sections of the University to make ordinances;
- xiv) to make ordinances for conduct and discipline of the University students and to make arrangements for their general welfare;
- xv) to make arrangements for conferment of honorary degrees and other academic distinctions upon distinguished persons, subject to the provision of the Statutes;
- xvi) to make Ordinances for and to regularise the award of fellowships, travelling fellowships, scholarships, studentships, exhibitions, medals and prizes;
- xvii) to fix remuneration of examiners;
- xviii) to appoint the Registrar and other officers of the University as provided for in this Act or by Statutes;
- xix) to appoint University professors, readers and other teachers as provided for in this Act or by Statutes, and define their duties;
- xx) to confer honorary degrees or other academic distinctions in the manner laid down by the statutes;
- xxi) to withdraw or cancel any degree, diploma or certificate conferred or granted by the University in the manner prescribed by Statutes;
- xxii) to institute professorships, readerships, lecturerships, and other academic posts necessary for imparting instruction or for preparing educational material for courses and evaluation of the work done by the students and to prescribe their qualifications on the advice of the Academic Planning Board;
- xxiii) to appoint, engage or recognise persons as teachers on the advice of the Academic Planning Board;

- xxiv) to co-operate with, and seek the co-operation of other Universities and institutions of higher learning, professional bodies and organisations for such purpose as the University, may determine;
- xxv) to establish, maintain or recognise such regional centres as may be determined by the University from time to time;
- xxvi) to establish, maintain or recognise study centres in the manner laid down by the Statutes;
- xxvii) to create administrative, ministerial and other posts as the University may deem necessary from time to time and to make appointments thereto;
- xxviii) to receive benefactions, donations and gifts for educational and other social or national courses and maintain proper accounts thereof;
- xxix) to acquire, hold and manage property both movable and immovable, to lease, sell or otherwise transfer or dispose of any property movable or immovable, which may vest in, or acquired by it, for the purposes of the University, and to contract and do all other acts and things necessary for the purposes of this Act;

Provided that no such lease, sale or transfer of immovable property shall be made without the prior consent of the State Government;

- xxx) to enter into, carry out, vary or cancel contracts;
- xxxi) to promote, control and maintain discipline among the students of the University;
- xxxii) to lay down and regulate the salary scales, allowances and other conditions of service of the employees and the members of the teaching, other academic and non-teaching staff of the University and their code of conduct;
- xxxiii) to recognise any institution of higher learning or studies for such purposes as the University may determine and to withdraw such recognition on the advice of the Academic Planning Board;
- xxxiv) to engage, either on contract or otherwise, visiting Professors, emeritus Professors, consultants, fellows, scholars, artists, course writers and such other persons who may contribute to the advancement of the objects of the University on the advice of the Academic Planning Board;
- xxxv) to recognise persons working in other Universities, institutions, or organisations as teachers of the University on such terms and conditions as may be laid down by the Ordinance;
- xxxvi) to refer any matter which the Board wishes to the Academic Planning Board or Finance Committee or any other authorities or Committees;

- xxxvii) to exercise all powers not otherwise provided for in Act or Statutes or Ordinances which may be needed to give effect to the provisions of the Act;
- xxxviii) to make arrangements for the promotion of the general health and welfare of the students and the employees;
- xxxix) to do all such other acts as may be necessary or incidental to the exercise of all or any of the powers of the University and conducive to the promotion of the objects of the University;
- xxxx) to make, amend, or cancel the Ordinances;
- xli) to make, amend, or cancel the Statutes.

S.9

- (A) The Board shall meet at such times and at places as the Vice Chancellor considers necessary. Provided that it shall hold its regular meetings at least once in every three months.
- (B) Half of the members of the Board shall constitute a quorum at a meeting for the transaction of the business and all matters shall be decided by a majority of votes of the members present. When a meeting is adjourned for want of quorum, no quorum shall be necessary at the next subsequent meeting.
- (C) The Vice Chancellor or in his absence, the officer having the charge of the Office of the Vice Chancellor or in the absence of both the member elected by the Board shall preside at the meeting.
- (D) The Chairman shall, in case of equality of votes, have second or casting vote;
- (E) The Board, in the exercise of its powers and performing functions may appoint Committees to carry out administrative work and decide their constitutions and terms of reference.
- (F) The Board may also delegate administrative as well as financial powers to any of the Officers and Committee constituted by it for smooth and day to day functioning of the University.
- (G) The Board may for the purpose of consultation invite any person having experience or special knowledge on any subject under its consideration to attend its meeting. Such person may speak in and otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.

Procedure of
the Meetings
of the Board
Management
[See Section
20(k)]

S.10

The Constitution of the Academic Planning Board and its term of membership. [See Sections 17(2) and 20(d)]

- (1) The Academic Planning Board shall consist of not more than 17 members as follows
 - i) Vice Chancellor - Chairman - ex-officio
 - ii) Director (Student Services). - ex-officio
 - iii) At least two eminent Professors from discipline areas in which the programme conducted by the University to be nominated by the Vice Chancellor.
 - iv) Two members from amongst teachers / other academic staff of the University to be nominated by the Vice Chancellor.
 - v) Two eminent experts connected with Open / Distance education to be nominated by the Vice Chancellor.
 - vi) Two members to be nominated by the Board of Management.
 - vii) Two members representing organisations / Associations of trade and industries to be nominated by the Vice Chancellor.
 - viii) Director (Academic) -Member-Secretary - ex-officio
- (2) The term of the members of the Academic Planning Board other than ex-officio member shall be three years.
- (3) The members of the Academic Planning Board shall not be entitled to any remuneration except such daily allowance and travelling allowance as may be prescribed.

S.11

Powers and Functions of the Academic Planning Board. [See Sections 17(2) and 20(d)]

Subject to such conditions as may be prescribed by or under provisions of the Act, Academic Planning Board shall exercise the following powers and perform following duties:

- (1) To make recommendations to the Board of Management
 - i) for providing instruction in different branches of knowledge, technology vocation and professions from time to time;
 - ii) for making provision of research, advancement and extension;
 - iii) for conferring honorary degrees or other academic distinction.
 - iv) to withdraw or cancel any degree, diploma or certificate conferred or granted by the University in the manner prescribed under the ordinances;

- v) to determine the manner in which the distance education system in relation to the academic programmes of the University to be evolved;
 - vi) for institution of Professorship or Readership or Lecturership;
 - vii) to recognise persons as teachers;
 - viii) to engage either on contract or otherwise, visiting professors, emeritus professor, consultants, fellows, scholars, artists, course writers and such persons who may contribute to the advancement of the objects of the University;
 - ix) for recognition of institution of higher learning or studies for the purposes as the University may determine and also for withdrawing such recognition in the manner prescribed by the Ordinance.
- (2) To exercise the following powers and perform the following functions:
- i) to conduct, co-ordinate, supervise, regulate and control post-graduate teaching and research;
 - ii) to hold examination or test and confer degrees and diplomas on and grant certificates or other academic distinctions or recognitions to persons who have pursued approved courses of study in the University or conducted research in manner laid down by the Statutes and Ordinances;
 - iii) to provide for the preparation of study materials including print, audio and video cassettes and other softwares;
 - iv) to organise and conduct refresher courses, workshops, seminars and other programmes for teachers, course writers, evaluators and other academic staff;
 - v) to organise common laboratories, libraries, museums and other equipments for teaching and research;
 - vi) to recognise examinations of or periods of study (whether in full or part) at, other universities, institutions or other places of higher learning as equivalent to examinations or periods of study in the University, and to withdraw such recognition at any time;
 - vii) to determine standards and to specify conditions for the admission of students to courses of study of the University which may include examination, evaluation and any other method of testing;
 - viii) to take disciplinary actions against the students of the University and to impose such punishment upon them as may be deemed fit for breach of discipline or misconduct within or outside the University including the use of unfair means at an examination or in relation thereto by themselves or by any other persons or abetment thereof;

S.12

Procedure of
the Meeting
of Academic
Planning
Board.

[See Sections
20(k)]

- ix) to exercise any power or perform any duty which is assigned or referred to it by the Board of Management or the Vice Chancellor.
- (a) The Board shall meet at such times and places as the Vice Chancellor considers necessary. Provided that it shall hold its regular meetings at least once in every three months.
- (b) Half of the members of the Board shall constitute a quorum at a meeting for transaction of the business and all matters shall be decided by a majority of votes of the members present. When a meeting is adjourned for want of quorum, no quorum shall be necessary at the next subsequent meeting.
- (c) The Vice Chancellor or in his absence, the officer having the charge of the office of the Vice Chancellor or in the absence of both the member elected by the Board shall preside at the meeting.
- (d) The Chairman shall, in case of equality of votes have second or casting vote.
- (e) The Board, in the exercise of its powers and performing functions may appoint committees to get advice on any one or more matters.
- (f) The Board may for the purpose of consultation invite any person having experience or special knowledge on any subject under its consideration to attend a meeting. Such person may speak in and otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.

S.13

The Consti-
tution of the
Finance
Committee and
its term of
membership.
[See Sections 19
and 20(d)]

1. The Finance Committee shall consist of the following members :
- i) The Vice Chancellor - Chairman. - ex-officio
- ii) Secretary to the Government of Gujarat, Finance Department (Expenditure) or his representative not below the rank of Dy. Secretary. - ex-officio
- iii) Secretary to the Government of Gujarat Education Department or his representative not below the rank of Dy. Secretary. - ex-officio
- iv) Registrar - ex-officio
- v) Two members nominated by the Board of Management from amongst its members
- vi) One Director to be nominated by the Vice-Chancellor.
- vii) Finance Officer --Member -Secretary. - ex-officio

S.14

1. To consider and make recommendation to the Board of Management regarding :
 - i) the Annual Financial Estimates of the University for ensuing financial year,
 - ii) Annual Statement of Accounts of the University,
 - iii) Audit Report of the University audited by the Auditor appointed by the Government of Gujarat;
 - iv) all proposals of new courses, projects, creation of new posts or any scheme for development etc. with financial implications;
 - v) proposal for the investment of the University funds in any Bank as described in Section 25(5) of the Act;
 - vi) expenditure to be incurred from the Contingency Fund established under Section 25(3) of the Act;
 - vii) all matters connected with the financial management of the University funds.
- 2 To exercise such powers and perform such other functions as may be assigned to it by the Board of Management.

Powers and
Functions of
the Finance
Committee.
[See Section
and 20(d)]

S.15

- (A) The Committee shall meet at such times and places as the Vice Chancellor considers necessary. Provided that it shall hold its regular meetings at least once in every three months.
- (B) Half of the members of the Committee shall constitute quorum at a meeting for the transaction of the business and all matters shall be decided by a majority of votes of the members present. When a meeting is adjourned for want of quorum, no quorum shall be necessary at the next subsequent meeting.
- (C) The Vice Chancellor or in his absence, the officer having the charge of the office of the Vice Chancellor or in the absence of both the member elected by the Committee shall preside at the meeting.
- (D) The Chairman shall, in case of equality of votes, have a second or casting vote.
- (E) The Finance Committee, in the exercise of its powers and performing functions may appoint Committees to get advice in one or more matters.

Procedure for
the meeting
of Finance
Committee
[See Section
20(k)]

- (F) The Finance Committee may for the purpose of consultation invite any person having experience or special knowledge on any subject under its consideration to attend a meeting. Such person may speak in and otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.

S.16

Manner of Appointment of Employees other than Teachers and Officers.

[See Sections 20(e)]

- (1) The appointments of the employees other than teachers and officers will be done, as per the recruitment rules framed by the Board of Management, by direct selection by giving advertisement in the newspapers and/or by inviting person/s from Government or Semi-Government or other institutions of higher learning on deputation basis.
- (2) The qualifications for each posts will be decided by the Board of Management.
- (3) If the person is appointed through direct selection he will be ordinarily on probation for a period of two years unless otherwise decided by the Board of Management which shall have absolute power to make relaxation in exceptional cases.
- (4) If the person is appointed on deputation, his appointment will be governed by terms of deputation as laid down by the Government of Gujarat from time to time.
- (5) Normally, appointment on deputation will be for a specified period. If however, the University is of the view that the permanent absorption of such a person is in the interest of the University, and if the person concerned makes a request in writing for such absorption, his case will be processed by a committee appointed by the Vice Chancellor and its recommendations shall be placed before the Board of Management for its approval.
- (6) The other terms and conditions of the employees will be at par with those of the State Government as amended from time to time. These conditions of service on the lines of the State Govt. will continue to be in existence till the time the University frames its own detailed Statutes/Ordinances.

* Framed by the State Govt. and approval received vide Education Department letter No.BAOU-1095-G-39-KH.1 dated 23rd May, 1997, amended by the Board of Management at its 5th meeting held on 27-5-98 vide Resolution No : 5.8, assent of Hon. Chancellor conveyed by Education Department letter No. BAU-1095-G-39-KH.1 dated 2nd Feb, 1999.

** Statute: 1(A) amended by the circulating resolutions No.:1/99 and the Board of Management at its meeting held on 28-05-99 (Resolution No.: 8.5) received the assent of Hon.Chancellor vide Secretary to the Governor's letter No. G.S.XI/4477/ 2.K, dated 19-12-2000.