

# Dr. Babasaheb Ambedkar Open University Ahmedabad



## Statutes [17 to 33]

## INDEX

Stat. No.	Old Stat.	Title of Statutes	Date of Approval & Assented	Page No.
17.	1998 of 1	Establishment of Schools of Studies	13-2-98 6-7-98	1
18.	1998 of 1	Making of Ordinances	13-2-98 6-7-98	2
19.	1998 of 1	Making of Regulations	13-2-98 6-7-98	3
20.	1998 of 1	Committees of the University	13-2-98 6-7-98	4
21.	1998 of 1	Constitution of Selection Committee for the Appointment of Teachers & Other Academic Staff.	28-9-99 19-5-2000	5-6
22.	1998 of 1	Constitution of Selection Committee for the Appointment of Non-academic Staff, Other than Officers of the University.	13-2-98 6-7-98	7
23.	1998 of 1	Qualifications, Terms and Conditions of Service and Code of Conduct of the Teachers and other academic staff of the University.	28-5-99 -	8-11
24.	1998 of 1	Removal of employees of the University.	13-2-98 6-7-98	12-13
25.	1998 of 1	Appointments on tenure or contract basis	13-2-98 6-7-98	14
26.	1998 of 1	Regional Centres and Study Centres	13-2-98 6-7-98	15-16
27.	1998 of 1	Maximum number of students to be admitted in the Study Centres	13-2-98 6-7-98	17
28.	1998 of 1	Conferment of Honorary Degrees	13-2-98 6-7-98	18
29.	1998 of 1	Holding of Convocations to confer degrees	13-2-98 6-7-98	19
30.	1998 of 1	Annual Report of the University	13-2-98 6-7-98	20
30(A)	1998 of 1	Pensionary benefits, Group Insurance and General provident fund scheme for University employee	13-2-98 6-7-98	21
31.	1998 of 1	To provide Finance Officer.	13-2-98 6-7-98	22
32.	2000 of 1	General Conditions of Service. Emoluments functions and powers of the Finance Officer.	29-9-2000 -	23
33.	2000 of 1	Manner of nominating Members on the committee for Appointment of Vice Chancellor.	8-6-2001 -	24



**17. Statute\* on  
Establishment of Schools of Studies  
Under Section 15(iv) of the Act**

1. There shall be the following Schools of Studies in the University :
  - (1) School of Humanities and Social Sciences
  - (2) School of Commerce and Management
  - (3) School of Education, Distance Education and Educational Technology.
  - (4) School of Computer Science.
  - (5) Such other Schools as may be established by the Statutes.
  
2. The powers and functions of the Schools of Studies shall be as prescribed by the Ordinances.

\* Statute.17, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4 2) received the assent of Hon Chancellor vide Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-I dated 6-7-98

**18. Statute\* on  
Making of Ordinances  
(U/S 22(2) of the Act)**

- (1) All ordinances, from the date of commencement of this Statute, shall be made by the Board of Management.
- (2) The First Ordinances made under Section-22(2) may be amended or repealed at any time by the Board of Management provided that no Ordinance shall be made or amended or repealed, on any matter affecting the academic functioning of the University, except after consultation with the Academic Planning Board, or unless the draft of such Ordinances has been proposed by the Academic Planning Board.

Provided further that if the Board of Management considers any amendment necessary to a draft Ordinance proposed by the Academic Planning Board, it may return the draft Ordinance with the suggested amendment to the Academic Planning Board for reconsideration. If the Academic Planning Board does not accept the suggestions for amendment, the Board may finalise the Ordinance after taking the views of the Academic Planning Board into consideration.

- (3) Every Ordinance made by the Board of Management shall come into effect immediately.
- (4) All Ordinances made by the Board of Management shall be submitted to the Chancellor within three weeks from the date of adoption. The Chancellor may, within four weeks of the receipt of any Ordinance, inform the University about his objection, if any, to that Ordinance, and direct that its operation shall remain suspended until he has had an opportunity of exercising his power of disallowance. The Chancellor may, after receiving the comments of the University, either withdraw his order of suspension or disallow the Ordinance, and his decision shall be final.

\* Statute 18, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 44) received the assent of Hon Chancellor vide Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98



**19. Statute\* on**  
**Making of Regulations**  
**(U/S 23 of the Act)**

- (1) The authorities of the University may make Regulations consistent with this Act, the Statutes and the Ordinances
  - (a) laying down the procedure to be observed at their meetings and the number of members required to form a quorum;
  - (b) providing for all matters which are required by this Act, the Statutes or the Ordinances to be prescribed by Regulations;
  - (c) providing for all such matters as are necessary to be provided by Regulations for the functioning of such authorities or committees appointed by them.
- (2) Every authority of the University may make Regulations providing for notice for the meetings to be given to its members; the manner in which the business at any meeting shall be conducted; and the manner in which the records of any proceedings of the meeting are kept.
- (3) The Board of Management shall have the power to amend or annul, any regulation which is not consistent with the provisions of this Act, the Statutes & the Ordinances.
- (4) All Regulations shall come into force from the date of their approval by the Board of Management.

\* Statute 19, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 45) received the assent of Hon. Chancellor vide Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.

**20. Statute\* on**  
**Committees of the University**  
**(Under Section 20 (m) of the Act)**

1. Any authority of the University may appoint as many standing or Special Committees as it may deem fit, and may appoint to such committees, persons who are not members of such authority.
2. Any Committee appointed under clause (1) may deal with any subject delegated to it subject to subsequent confirmation by the authority appointing it.

\* Statute 20, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.3) received the assent of Hon Chancellor vide Education Dept. Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.

## 21. Statute on

### **Constitution of Selection Committee for the Appointment of Teachers & Other Academic Staff.**

**(Under Section 20(e) of the Act)**

1. The composition of Selection Committee for appointment of teachers and other Academic Staff of different categories will be as follows :

**(i) For the Post of University Lecturer.**

1. The Vice Chancellor to be the Chairperson of the Selection Committee.
2. Three experts in the concerned subject, to be invited on the basis of the list recommended by the Vice Chancellor and approved by the Board of Management.
3. Director/Head of the concerned school.
4. An academician nominated by the Chancellor.

The quorum should be four out of which at least two outside subject- experts must be present.

**(ii) For the Post of Reader**

The process of selection should involve inviting the biodata and reprints of three major publications of the candidate before interview and getting them assessed by the same three external experts, who are to be invited to interview the candidate. The Selection Committee should have the following composition :

1. Vice Chancellor to be the Chairperson of the Selection Committee.
2. An academician who is the nominee of the Chancellor.
3. Three experts in the concerned subject/field, out of the list recommended by the Vice-Chancellor and approved by the Board of Management.
4. Director of the concerned school.
5. Head/Chairperson of the Department.

At least four members, including two outside experts, must constitute the quorum



**(iii) For the Post of Professor**

The Process of selection should involve inviting the biodata and reprints of three major publications of which one could be a book or research report, before the interview, and getting them assessed by the same three external experts who are to be invited for the interview. The assessment report must be placed before the Selection Committee. The composition of the Selection Committee for the post of a Professor will be the same as proposed for the post of a Reader.

(iv) A representative of SC/ST, women & physically handicapped persons, should be in the selection committee whenever a candidate from any of these categories appears for the interview.

(v) The Procedure for meetings of Selection Committee shall be as laid down by the Ordinances.



**22. Statute\* on**

**Constitution of Selection Committee for the Appointment of Non-academic Staff,  
Other than Officers of the University.  
(Under Section 20(e) of the Act)**

- (1) The Composition of Selection Committee for appointment of non-academic staff, other than Officers of the University, shall be as follows:
- (1) Vice-Chancellor or a Director nominated by him.
  - (2) The Registrar
  - (3) One person, not connected with the University to be nominated by the Board of Management.
  - (4) Two experts to be nominated by the Vice-Chancellor.

The Procedure for meetings of Selection Committee shall be as laid down by the Ordinances.

- (2) Provided further that composition of Selection Committees for appointment of Driver and Group 'D' staff will be as decided by the Vice-Chancellor.

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\* Statute.22, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.8) received the assent of Hon. Chancellor vide : Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.

## 23. Statute on

### Qualifications, Terms and Conditions of Service and

### Code of Conduct of the Teachers and

### other academic staff of the University

### (Under Section 20(e) of the Act)

1. The qualifications of teachers and other academic staff of the University shall be as prescribed by the UGC/DEC and accepted by the State Government from time to time.

Provided that the Board of Management shall be competent to make such additions to qualifications of specific posts as may be necessary in views of specific requirements of the open University system.

2. All the teachers and other academic staff of the University shall, in the absence of any contract to the contrary, be governed by the terms and conditions of service and code of conduct as are specified in the Statutes and the Ordinances.
3. Every teacher and member of other academic staff of the University shall be appointed on a written contract, the form of which shall be prescribed by the Board of Management.
4. A copy of every contract referred to in clause(3) shall be deposited with the Registrar.
5. **Teacher to be a whole time employee :** No whole time salaried teacher of the University shall, without the permission of the Board of Management, engage directly or indirectly in any trade or business whatever or any private tuition or other work to which any emolument or honorarium is attached.

Provided that nothing contained in the Statute shall apply to the work undertaken in connection with the examination of Universities or learned bodies or Public Service Commissions or to any literary work or publication or radio/television talk or extension lecturers or with the permission of the Vice-Chancellor to any other academic work.



6. **Nature of duties** : Every teacher shall take part in the activities of the University and perform such duties as may be required by, and in accordance with the Act, Statutes and Ordinances framed thereunder and in particular his duties shall be:

- (a) Preparation of the course material, content editing and scrutiny, linguistic editing etc. from the point of view of requirements of distance education and liaison of the work of outside experts associated;
- (b) His academic duties shall comprise functions related to programme delivery including assessment/examination/evaluation and such other work assigned to him relevant to the academic activities of the University by its competent authority.
- (c) Every teachers shall be required to submit an Annual Self Appraisal Report at the end of each year in the manner prescribed in the Ordinances.

7. **Probation** : Teachers shall be appointed on probation ordinarily for a period of 12 months, but in no case shall the total period of probation exceed 24 months.

Provided that the Board of Management may, for reasons to be recorded, waive the condition of probation.

Provided also that a Lecturer appointed on probation would be confirmed only after he/she has satisfactorily completed a proper short-term orientation programme as may be determined by the University and that his performance appraisal reports are satisfactory.

8. **Confirmation** : (a) It shall be the duty of the Registrar to place before the Board of Management the case of confirmation of a teacher on probation not later than forty days before the end of the period of probation.

(b) The Board of Management may then either confirm the teacher or decide not to confirm or extend the period of probation so as not to exceed twenty four months in all. In case the Board of Management decides not to confirm the teacher whether before the end of twelve months period of his probation or before the end of the extended period of probation, as the case may be, he shall be informed in writing to the effect not later than thirty days before the expiry of that period.

9. **Increment** : Every teacher shall draw increment in the scale of pay unless it is withheld or postponed by a resolution of the Board of Management on a reference by the Vice-Chancellor and after the teacher has been given sufficient opportunity to make his/her written representation.

10. **Age of retirement** : (a) Save as otherwise provided in the Act, Statutes and Ordinances, all teachers of the University shall retire from service on the afternoon of the last date of the month in which he attains the age of 60 years.

(b) The Board of Management if it is satisfied, on the recommendation of the Vice-Chancellor, may, in the interest of the University, re-employ a teacher who has retired after the expiry of his contract :

Provided that no teacher shall be eligible to be re-employed under this clause or on such re-employment to continue as a teacher after he has attained the age of 65 years.

Provided further that a teacher so re-employed shall not be eligible to hold an office which involves administrative work; provided also that the salary of such teachers shall be fixed after taking into consideration the pension or other retirement benefits drawn or to be drawn by him in accordance with the rules prescribed by the State Government.

11. **Variation in terms and conditions of service** : Every teacher of the University shall be bound by the Statutes, Ordinances for the time being in force in the University :

Provided that no change in terms and conditions of service of a teacher shall be made after his appointment in regard to designation, scale of pay, increment, provident fund, retirement benefits, age of retirement, probation, confirmation, leave salary and removal from service so as to adversely affect him.

12. **Resignation** : A teacher may, at any time, terminate his engagement by giving three months notice in writing to the University.

Provided that the Board of Management may waive the requirement of notice at its discretion.

13. **Members of the teaching staff** : The members of the teaching staff shall be designated as :



- (1) Professor
- (2) Reader
- (3) Lecturer (selection grade)
- (4) Lecturer (senior scale)
- (5) Lecturer

14. **Scale of Pay :** The scale of pay for these posts specified in column (i) of the teachers below shall be those specified against each in column (ii).

Post (i)	Scale of Pay (ii)
Professor	16400-450-20900-500-22400
Reader	12000-420-18300
Lecturer (selection grade)	12000-420-18300
Lecturer (senior scale)	10000-325-15200
Lecturer	8000-275-13500

The teachers shall be entitled to such pay and allowances as the amended by the State Government from time to time.

15. **Career advancement :** The manner and the terms under which a Lecturer may be placed in the Lecturer (senior scale) and Lecturer (selection grade) and as Reader will be prescribed through Ordinances.

## 24. Statute\* on

### Removal of employees of the University

#### (Under Section 20(e) of the Act)

1. Where there is an allegation of misconduct against a teacher, a member of the academic staff or other employee of the University, the Vice-Chancellor, in the case of the teacher or member of the academic staff, and the authority competent to appoint (hereinafter referred to as appointing authority) in the case of other employee, may, by order in writing, place such teacher, member of the academic staff or other employee under suspension and shall forthwith report to the Board of Management the circumstances in which the order was made.
2. Notwithstanding anything contained in the terms of the contract of appointment or of any other terms and conditions of service of the employees, the Board of Management in respect of teachers and other academic staff, and the appointing authority, in respect of other employees, shall have the power to remove a teacher or a member of the academic staff, as the case may be, other employee on grounds of misconduct.
3. Save as aforesaid, the Board of Management, or as the case may be, the appointing authority, shall not be entitled to remove any teacher, member of the academic staff or other employee except for a good cause and after giving three months' notice or on payment of three months' salary in lieu thereof.
4. No teacher, member of the academic staff or other employee shall be removed under clause (2) or clause (3) unless he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.
5. The removal of a teacher, member of the academic staff or other employee shall take effect from the date on which the order of removal is made :

Provided that where the teacher, member of the academic staff or other employee is under suspension at the time of his removal, such removal shall take effect from the date on which he was placed under suspension.



6. Notwithstanding anything contained in the foregoing provisions of this Statute, a teacher, member of the academic staff or other employee may resign :

- (a) if he is a permanent employee, only after giving three months' notice in writing to the Board of Management or the appointing authority, as the case may be, or by paying three months' salary in lieu thereof ;
- (b) if he is not a permanent employee, only after giving one months' notice in writing to the Board of Management or, as the case may be, the appointing authority or by paying one months' salary in lieu thereof :

Provided that such resignation shall take effect only on the date on which the resignation is accepted by the Board of Management, or the appointing authority, as the case may be.

## 25. Statute\* on

### Appointments on tenure or contract basis

#### (Under Section 20(e) of the Act)

1. Appointments on tenure/contract basis shall be made in any category of staff for programme development, programme delivery, specific project-work, specific services or any other contingent work considered necessary by the Vice-Chancellor. Such appointment could be made against the sanctioned posts lying vacant or posts approved in a specific project.
2. Persons to be appointed on tenure/contract should possess qualifications necessary for a given work and could be drawn from amongst
  - (a) those in employment with other institutions/organisations/Govt. departments (on deputation basis),
  - (b) those who may have retired from educational institutions, State/Central Govt. departments or Public Sector Undertakings,
  - (c) those who are unemployed or self-employed.
3. All appointments on tenure/contract basis shall be for a fixed duration as may be decided by the University in each case. The appointment will automatically terminate at the end of the duration.
4. All person appointed on tenure/contract shall be paid a fixed consolidated salary to be decided on the bais of level and quantum of work in each case. No other allowances or benefits will be payable to such persons.
5. No person who has completed 65 years of age will be appointed on tenure/contract basis or continued as such.
6. The terms and conditions of all appointments on tenure/contract basis will be specified in the letter of appointment and the same will be required to be accepted in writing by the appointee before joining the University.
7. The procedure for appointments will be as follows :
  - (a) Bio-data of eligible persons will be obtained through advertisement or other sources.
  - (b) The bio-data will be scrutinised by the Selection Committee constituted as per provisions of Statutes. The Selection Committee may choose to interview the candidates. and will submit its recommendations.
  - (c) The recommendations of the Selection Committee shall be placed before the Board of Management for approval.
8. However, the Vice-Chancellor shall have powers to make short-term appointments for a period not exceeding one year, of such persons as may be considered necessary for the functioning of the University. In such cases the procedure mentioned in 7 above will not be necessary.

\* Statute.25, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.6) received the assent of Hon. Chancellor vide : Education Dept. Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.



## 26. Statute\* on

### Regional Centres and Study Centres

(U/S 20(m) read with Section-5(xii) and 5(xiii) of the Act)

1. With a view to ensuring effective teaching - learning activity and providing distance learners academic, administrative and information support, the University will institute student support services. 'Regional Centres' and 'Study Centres' will be established, in different parts of the State for delivery of support services, taking into consideration social cultural, geographical context and needs of programmes and learners.

#### 2. Regional Centre

- 2.1 Under Section 2(10) of the Act, Regional Centre has been defined as

"a centre established or maintained by the University for the purpose of co-ordinating and supervising the work of study centres in any region and for performing such other functions as may be conferred on such centre from time to time".

- 2.2 A Regional Centre will be a sub-office of the University. It will be manned by full-time staff as may be decided by the Board of Management from time to time.

- 2.3 For the purpose of establishing Regional Centres, the State will be divided into six regions as follows :

Region	Area of Operation (Districts)
I	Ahmedabad, Gandhinagar
II	Rajkot, Jamnagar, Kutch, Surendranagar
III	Bhavnagar, Amreli, Porbandar, Junagadh
IV	Kheda, Vadodara, Panchmahal, Dahod, Anand
V	Surat, Bharuch, Valsad, Dang, Narmada, Navsari
VI	Mehsana, Sabarkantha, Banaskantha, Patan

- 2.4 Regional centres will perform such functions as may be prescribed by the Board of Management or assigned by the Vice-Chancellor.

## 3. Study Centres

3.1 Under Section-2 (14) of the Act, a study centre has been defined as

“a centre established, maintained or recognised by the University for the purpose of advising, counselling, evaluating or for rendering any other assistance required by the students”.

3.2 The types, nature, functions as well as norms and procedures for establishment, maintenance and monitoring of Study Centres will be as decided by the Academic Planning Board and Board of Management from time to time.

4. In order to meet varied needs of programmes, learners and regions the University will develop a diversified support system, the details whereof shall be as decided by the Academic Planning Board.

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\* Statute 26, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4/14) received the approval of U.n. Chancellor vide Education Dept. Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98



**27. Statute\* on  
Maximum number of students to be  
admitted in the Study Centres  
(U/S 20 (1) of the Act)**

The maximum number of students to be admitted in the Study Centres shall be as may be decided by the Board of Management on the recommendation of Academic Planning Board from time to time.

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\* Statute 27, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.11) received the assent of Hon. Chancellor vide Education Dept. Government of Gujarat letter No BAU/2898-314-kh-1 dated 6-7-98.

**28. Statute\* on  
Conferment of Honorary Degrees  
(U/S 20 (g) of the Act)**

All proposals for the conferment of honorary degrees shall be initiated by the Vice-Chancellor, who, after consultation with the Academic Planning Board and the Board of Management shall submit the same to the Chancellor for confirmation.

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\* Statute.28, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.12) received the assent of Hon. Chancellor vide : Education Dept. Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.



**29. Statute\* on**  
**Holding of Convocations to confer degrees**  
**(Under Section 20 (h) of the Act)**

Convocations of the University for conferring of degrees or diplomas or for any other purposes may be held in such manner as may be prescribed by the Ordinance.

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\* Statute.29, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.13) received the assent of Hon. Charcellor vide : Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.

**30. Statute\* on**  
**Annual Report of the University**  
**(Under Section 20(m), read with Section 28, of the Act)**

1. The Annual Report of the University will be prepared every year under the direction of the Board of Management.
2. The period covered under the Annual Report shall be from 1st April to 31st March of the following year.
3. The mechanism/modalities for preparation the Annual Report shall be as decided by the Vice-Chancellor from time to time.
4. The draft of Annual Report shall ordinarily be prepared in the month of May/June and shall be placed for consideration and approval of Board of Management ordinarily in the month of July/August.
5. The Annual Report approved by the Board of Management shall be submitted to the Chancellor before 30th September every year.
6. The Annual Report shall be prepared in Gujarati language.

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\* Statute.30, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.9) received the assent of Hon. Chancellor vide : Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-4 dated 6-7-98.

**30 (A). Statute\* on  
To be provided in the  
Dr. Babasaheb Ambedkar Open University Act 1994.**

The University Shall make provision for the benefit of its Officers, teachers and other employees in such matters as group insurance, provident fund and pension scheme or other benefits as it may deem fit in such manner and subject to such conditions as may be amended from time to time by the Government of Gujarat for its employees and as may to prescribed by the Statutes, and Ordinance.

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\* Statute 30(A), made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.10) received the assent of Hon. Chancellor vide : Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98.



**31. Statute\* on  
To provide Finance Officer  
(Under Section 8(v) of the Act)**

Finance Officer shall be an Officer of the University in addition to the Officers specified under Section 8(i) to (iv) of the Act.

The manner of appointment, emoluments, powers and duties of the Finance Officer shall be such as may be prescribed by the Statutes.

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\* Statute.31, made by the Board of Management at its meeting held on 13-02-98 (Resolution No. 4.42) received the assent of Hon. Chancellor vide : Education Dept, Government of Gujarat letter No. BAU/2898-314-kh-1 dated 6-7-98

### 32. Statute\* on

#### **Manner of Appointment, General Conditions of service, Emoluments, Functions and powers of the Finance Officer. [See section 14 and 20(c).]**

- (1) The manner of appointment of the Finance Officer shall be as per provisions of Statute-3. \*
- (2) General conditions of service of Finance Officer shall be same as laid down for Directors and Registrar in Statute:4. \*
- (3) Emoluments, Functions and Powers of the Finance Officer :
  - (a) The Finance Officer shall be a whole time salaried officer of the University and shall be appointed by the Board of Management.
  - (b) The Pay-scale of the Finance Officer shall be Rs.4500-7300 i.e. of the scale of the Registrar is revised by the State of Gujarat for the Universities in the State, the same will be automatically made applicable to him.
  - (c) In addition to initial pay the incumbent shall be entitled to Dearness Allowance, House Rent Allowance, Compensatory Local Allowance, Medical Allowance and other such allowances, medical reimbursement etc. as per rules of the State Govt., in force from time to time.
  - (d) The incumbent will be provided with telephone facilities at his residence for which the expenditure will be borne by the University.
  - (e) The Finance Officer shall be the ex-officio Member-Secretary of the Finance Committee.
  - (f) The Finance Officer shall be responsible for financial administration of the University, and shall;
    - (i) exercise general supervision of the funds of the University and advise it as regards its financial policies,
    - (ii) prepare Annual Financial Estimates for the ensuing financial year as per the direction of the Board of Management.
    - (iii) prepare Annual Statement of Accounts of the University for the Financial year as per Section-27(1) of the Act.
    - (iv) bring to the notice of the Vice-Chancellor any unauthorised expenditure or other financial irregularities and suggest appropriate action for rectification.
  - (g) The Finance officer shall exercise such powers and perform such other functions as may be prescribed by the ordinances or as may be assigned by the Vice-Chancellor.

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\* Statute.32, made by the Board of Management at its meeting held on 27-08-98 (Resolution No. 6.5) Revised Statute made by Board of Management at its meeting held on 29-09-2000 (Resolution No.12.12(2))



### 33. Statute on

#### Manner of nominating Members on the committee for

#### Appointment of Vice Chancellor.

(under Section:10(2)(a)(i) and (ii))

1. Atleast six months before the date of expiry of the term of the Vice Chancellor, the Registrar shall call a meeting of the Board of Management for the purpose of nominating a member on the Committee for recommending the panel of names for the Vice Chancellor as required under Section 10(2)(a)(i) of the Act.
2. The Registrar shall, within 15 days from the date of the meeting referred to in (1) above convene a meeting of the Vice Chancellors of the Universities established by law in the Gujarat State for nominating a person on the committee for recommending the panel as required under section 10(2)(a)(ii) of the Act.
3. The Registrar shall, within ten days from the date of the meeting referred to in (2) above, shall communicate to the Chancellor the names of persons nominated at the meetings mentioned in (1) and (2) above and request him to nominate a third person on the Committee and to designate one of them as the Chairman, and to communicate the appointment of the Committee, to its members.
4. Within 30 days after the appointment of the Committee by the Chancellor as mentioned in (3) above, the Registrar shall convene a meeting of the Committee at the place and time fixed in consultation with the Chairman of the committee.
5. The Registrar shall submit to the State Government, the names of the persons recommended by the Committee along with the particulars given below with the approval of the Chairman of the Committee, and the State Government shall announce the appointment of the Vice Chancellor at least 2 months before the date of the expiry of the term of the Vice Chancellor.
6. The particulars of the persons recommended by the Committee should contain the following :
  - (i) The name with particulars of degrees, if any, and other academic distinctions.
  - (ii) Place of residence.
  - (iii) Birth date
  - (iv) Publications, if any
  - (v) Administrative or teaching experience, if any.
  - (vi) Other particulars, if any, e.g. public service, membership of public institutions, and educational activities.

\* Statute.33, made by the Board of Management at its meeting held on 28-9-99 (Resolution No. 9.5) received the assent of Hon. Chancellor vide letter No. G.S.XI/1820/2000, dated 19-5-2000, Revised Statute : 33 made by the Board of Management at its meeting held on 8-6-2001 (Resolution No.15.3)