DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY

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3rd Meeting of Centre for Internal Quality Assurance (CIQA) Committee
Minutes of Meeting
Date: 11/11/2020, Wednesday Time: 04:00pm

The meeting was held on Google Meet and following members were present

1.	Prof.(Dr.) Ami Upadhyay	Chair Person
2.	Dr. Awa Shukla	Member
3.	Prof.(Dr.) Nilesh Modi	Member
4.	Prof. P. N. Gajjar	Member
5.	Prof. Hitesh Raviya	Member
6.	Dr. Pankaj Shukla	Member
7.	Prof.(Dr.) Jagdish Joshi	Member
8.	Dr. Bhavin Trivedi	Member
9.	Shri Sunilbhai Shah	Member
10.	Shri Ramanji Vaghela	Member
11.	Prof.(Dr.) Manoj Shah	Coordinator

At the beginning of the meeting all the members were welcomed by the Coordinator CIQA, and then the following matters were discussed.

Sr. No.	Agenda and Resolution
Agenda: 01	To get approval of minutes of CIQA Committee meeting held on 9th June, 2020
Resolution	The committee approved the Minutes of CIQA Committee Meeting held on 9th June, 2020 and endorsed the decisions taken by the members.
Agenda: 02	Regarding discussion of various matter related to the SQAC meeting held to verify the quality of the SLM prepared and the structure defined as per the UGC-DEB 2017 regulation for the various subjects of School of Humanities and Social Sciences.
Resolution	Various points were discussed regarding the matter related to the SQAC meeting held to verify the quality of the SLM prepared and the structure defined as per the UGC-DEB 2017 regulation for the various subjects of School of Humanities and Social Sciences were discussed. Committee expressed their views on various matter and congratulated the Director and entire team for putting a healthy efforts for preparing University's own SLM.
Agenda: 03	Regarding discussion of various matter related to PDC meeting and SQAC Meeting of School of Education, Distance Education and Educational Technology held on dated 05/10/2020.
Resolution	Various points were discussed regarding the matter related to the PDC Meeting and SQAC Meeting of School of Education, Distance Education and Educational Technology held on dated 05/10/2020 were discussed. Committee further expressed their views on various matter and congratulated the Director and entire team for putting an efforts for revising the material as per needs of the society.

Agenda: 04	Regarding hosting RDC-RRC Meeting and Viva Voce Examination of M.Phil. / Ph.D. Programmes on Virtual Platform.
Resolution	All members welcomed the initiatives to hold RDC-RRC Meeting and Viva Voce Examination of M.Phil. / Ph.D. Programmes on Virtual Platform.
Agenda: 05	About offering Teaching Assistant-ship to the Ph.D. Scholars
Resolution	The proposal of offering Teaching Assistant-ship to the Ph.D. Scholars was welcomed by all the members. The Ph.D. Scholars can be given a certain amount every month in the form of stipend which can be used to get their cooperation in the SLM development as well as academic administration of the school. Pursuant to this, it was further decided to plan a specific system to carry out the process. Furthermore, it is suggested to form a committee by Hon'ble Vice Chancellor which may take the decision to offer Teaching Assistant-ship to the Ph.D. Scholars as per requirement.
Agenda: 06	Regarding appointment of EMERITUS PROFESSOR as Visiting Faculty following Dr. Babasaheb Ambedkar Open University Act - 1994 Chapter II (5) (xxix)
Resolution	Following the procedure of Dr. Babasaheb Ambedkar Open University Act-1994 Chapter II (5) (xxix) it is decided to appoint an scholarly academician as a Visiting Faculty in the category of EMERITUS PROFESSOR, whose knowledge and experience benefit the university, all the members welcomed this agreed on this matter
Agenda: 07	Regarding waving the fees of the students who secure Highest Merit / First Rank in the programmes of Dr. Babasaheb Ambedkar Open University
Resolution	After a thorough discussion, members came to a conclusion that if the student who brings Highest Merit / First Rank gets admission in one of the certificate programmes within the time limit of five years, then he should be exempted from paying the tuition fees in that programme. This was accepted by all the members and it was decided to wave the fee of one of the certificate programme.
Agenda: 08	For the purpose of promoting the research activities, offering monetary incentive to those faculties whose research paper(s) / article(s) may get publish in SCOPUS or Web of Science listed Journals.
Resolution	For the purpose of promoting the research activities, the members decided to offer the monetary incentive of Rs. 5000 to those faculties whose research paper(s) / article(s) may get publish in SCOPUS or Web of Science listed Journals. The matter was approved by all the members.
Agenda: 09	Matter of awarding honorary doctorate degree in pursuance of Dr. Babasaheb Ambedkar Open University Act-1994 Chapter II (5) (iv) Powers of University Statute 28 (U / S 20 (g) of the Act)
Resolution	Committee welcomed the decision to award honorary doctorate degree to a really deserving expert in the field. Further, members suggested preparing the modality for the same.
Agenda-10	Regarding reporting the commencement of the new programmes from July 2020 admission term. Post Graduate Diploma in Cyber Security Post Graduate Diploma in Cyber Law Diploma in Multimedia and Animation Certificate in Sound, Audio and Video Technology Certificate in Journalism and Mass Communication Diploma in in Journalism and Mass Communication

	Certificate in Fashion Designing Diploma in Fashion Designing Diploma in Health and Sanitary Inspector
Resolution	It was informed that the following new programmes have been started from July 2020 admission term and committee congratulated the Director of the school and the academic staff who developed the course. All the members took note of the commendable work done for these programmes by reducing the financial burden by using the topic in which OER is available. Post Graduate Diploma in Cyber Security Post Graduate Diploma in Cyber Law Diploma in Multimedia and Animation Certificate in Sound, Audio and Video Technology Certificate in Journalism and Mass Communication Diploma in in Journalism and Mass Communication Certificate in Fashion Designing Diploma in Fashion Designing Diploma in Health and Sanitary Inspector
Agenda-11	Regarding starting of the following new programmes from February 2021 admission term Diploma in Food and Nutrition Course, Certificate in Performing Arts and Diploma in Performing Arts and Kathak
Resolution	Committee welcomed the initiative to start Diploma in Food and Nutrition Course, Certificate in Performing Arts and Diploma in Performing Arts and Kathak from February 2021 admission term was welcomed
Agenda-12	Regarding initiating online application by Dr. Babasaheb Ambedkar Open University to start the following programmes through ODL and ONLINE as per UGC Regulations, 2020 **Programmes to be offered under ODL Mode** Master of Arts (Journalism & Mass Communication) Master of Science- Cyber Security Master of Science-Information Technology Bachelor of Science (Hons) – Information Technology **Programmes to be offered under Online Mode as well as ODL** Bachelor of Computer Application (BCA) Post Graduate Diploma In Mobile Application Development (PGDMAD) Post Graduate Diploma in Cyber Security (PGDCS) Post Graduate Diploma in Computer Application (PGDCA) Diploma in Multimedia and Animation (DMA) Diploma in Computer Application (DCA) Certificate in Sound, Audio, and Video Technology (CSAVT) Certificate in Cloud Computing (CCLC) Certificate in Computer Concepts (CCC) Certificate in Yog Science (CYS) Certificate in Food and Nutrition (CFN)

	Certificate Course in Kathak (CCK)
	Certificate Course in Theatre Arts (CCTA)
Resolution	Under the guidance of the directors of the concern schools, study materials were prepared in the Four Quadrant mechanism following UGC-DEB 2017 as well as 2020 regulations and following the approval of the School Academic Council of concern schools, committee approved to carry out the procedure to apply for recognition of following programmes on UGC-DEB portal. **Programmes to be offered under ODL Mode** Master of Arts(Journalism & Mass Communication) Master of Science- Cyber Security Master of Science-Information Technology Bachelor of Science – Information Technology **Programmes to be offered under Online Mode as well as ODL** Bachelor of Computer Application(BCA) Post Graduate Diploma In Mobile Application Development (PGDMAD) Post Graduate Diploma in Cyber Security (PGDCS) Post Graduate Diploma in Computer Application (PGDCA) Diploma in Multimedia and Animation (DMA) Diploma in Computer Application (DCA) Certificate in Sound, Audio, and Video Technology (CSAVT) Certificate in Cloud Computing (CCLC) Certificate in Computer Concepts (CCC) Certificate in Yog Science (CYS) Certificate in Food and Nutrition (CFN) Certificate Course in Kathak (CCK) Certificate Course in Theatre Arts (CCTA) Following the Online Regulation of UGC-DEB, the school directors have to get the approval of the school academic council to start diploma or certificate courses online. Those courses will then have to be approved by the Academic Planning Board and the Board of Management. In view of this, the Council of Schools of Computer Science and the School of Humanities and Social Sciences recommended the following online courses which were approved by all the members. Diploma in Multimedia and Animation (DMA) Diploma in Computer Application (DCA) Certificate in Sound, Audio, and Video Technology (CSAVT) Certificate in Cloud Computing (CCLC) Certificate in Computer Concepts (CCC) Certificate in Yog Science (CYS) Certificate in Food and Nutrition (CFN) Certificate Course in Kathak (CCK) Certificate Course in Theatre Arts (CCTA)
Agenda-13	Matter of notifying online application for launching five new skill based courses under National Skills Qualification Framework (NSQF) B.Voc. in Software Development Diploma in Cyber Security(DCS) Diploma In Mobile Application Development(DMAD) Diploma in Multimedia and Animation(DMA)

	Certificate in Cloud Computing(CCLC)
	Diploma in Journalism and Anchoring for Live Performance and Mass Media(DJALMM)
Resolution	All the members were informed that an online application has been made for launching five new skill based courses under the National Skills Qualification Framework (NSQF).
	B.Voc. in Software Development
	Diploma in Cyber Security(DCS)
	Diploma In Mobile Application Development(DMAD)
	Diploma in Multimedia and Animation(DMA)
	Certificate in Cloud Computing(CCLC)
	Diploma in Journalism and Anchoring for Live Performance and Mass Media(DJALMM)
Agenda-14	Regarding the communication from Ministry of Education regarding SWAYAM PRABHA
Resolution	The information related to communication was conveyed to all the members. According to the communication, Channel 20 has been allotted to State Open University from SWAYAM PRABHA DTH Channels by an MHRD. Under this, video lectures prepared in various subjects of the school will be broadcasted. All the members were informed that a virtual meeting with the staff will be held in the coming days.
Agenda-15	Process related to M.Phil. and Ph.D. Admission 2020
Resolution	As stated in the National Education Policy 2020, M.Phil. programme has been removed. When this policy was implemented, admission process for the M.Phil. program was completed.
	Therefore, it was decided to make the students aware about this decision of the National Education Policy 2020 and give them the option to continue or cancel their admission and refund the concern fees.
Agenda-16	Regarding various Webinars organized by the different department of the University on different topics during COVID-19 Pandemic
Resolution	The committee was informed that pre COVID-19 scenario various events were organized at university premises and during pandemic various events/webinars were organized on virtual platform. The list for the same is attached in annexure.
	Committee congratulated team BAOU for initiating new and innovative events.
Agenda-17	Regarding organizing e-Convocation : 5th Convocation of the University on Virtual Platform
Resolution	The committee has been informed that, In the midst of the current COVID-19 epidemic, the 5th Convocation of the University has been organized on a Virtual Platform through Cisco Webex.
	All the dignitaries and students have joined on this platform, the event was live telecasted on Vande Gujarat Channel – 16 and official Facebook Page and YouTube Channel of the University. The e-Convocation received tremendous response from all the stake holders of the university.
Agenda-18	Regarding feedback collected, analyzed and action taken on feedback from different stakeholders.
Resolution	The feedback collected, analyzed and actions taken on feedback from different stakeholders were put before the committee and discussed various aspects of it. Committee welcomed and appreciated the efforts put on by the concern team.
Agenda-19	Matter related to conduction of examination in Online and Offline more in view of

	COVID-19 Pandemic
Resolution	The committee has been informed that due to COVID-19 pandemic, by following the guidelines from UGC and Education Department, Government of Gujarat university conducted various examinations in following manner. 1. Examination for the students of Certificate and Diploma programme in an Online Mode, the tool for the same was developed by Computer Department of the University. 2. The First Year and Second Year students of various Under Graduate programme were given merit based progression. 3. The examination for the Students of Final Year of Under Graduate Programmes, Post Graduate Programmes and Post Graduate Diploma Programmes were conducted Offline (Conventional Mode) by strictly following Social Distancing guideline for COVID-19 Committee appreciated the efforts put on by both Examination and Computer Department for conducting the examination.
Agenda: 20	Regarding the status of Assessment and Accreditation of University through NAAC
Resolution	The NAAC Core Team has expedited the process of Assessment and Accreditation through NAAC. Under which the committee prepared various documents, SSR Documents for Criterion-I – Curricular Aspects, Criterion-II – Teaching-Learning And Evaluation, Criterion-III – Research, Innovations and Extension and various policy documents such as Formative and Summative Assessment, Grievance Redressal Policy, Policy on Core values Code of Conduct and Ethics, Self-Learning Material Policy, Welfare Policy, Credit Transfer Policy, Resource Mobilization policy, Infrastructure Policy, Academic Audit Policy, Maintenance Policy, Technology Enabled Learning (TEL) Policy etc. which have been sent for review and suggestions.
Agenda-21	Regarding initiating the MoUs with various Industry for academic and placement support to commence and run various new programmes.
Resolution	The committee members were informed about various MoUs to be signed with various Industries for the support to the students for academic and placement support.
Agenda-22	Regarding initiating the MoUs with various Universities for academic, research and other relevant collaborations.
Resolution	In order to promote cooperation and the advancement of Academic, Research and Educational Exchanges between the Dr. Babasaheb Ambedkar Open University (BAOU), Ahmedabad and Vardhman Mahaveer Open University (VMOU), Kota, MoU has been signed between the two universities. Committee congratulated Hon'ble Vice Chancellor and team for the same.
Agenda-23	Regarding launching the Student Support portal "Eklavya"
Resolution	To provide all the information related to the students and their academic progression, Computer Department of the university has developed a "Student Support Portal", the portal was given the name "Eklavya" which was inaugurated by Shri Bhupendrasinh Chudasama, Hon'ble Education Minister, Government of Gujarat. All the members of the committee appreciated the efforts put on by Computer Department and congratulated Hon'ble Vice Chancellor for the new initiative.

List of Events organized during June - 2020 to November - 2020

04-Nov-2020	National Webinar: Role and Responsibilities of OU with special reference to #NEP.
02-Oct-2020	ગાંધીસ્મૃતિવ્યાખ્યાન
15-Sep-2020	In Pursuit of Excellence Lecture Series "The Future of Liberal Studies" with special reference to National Education Policy 2020.
14-Sep-2020	Dr. BAOU Elated to receive an award for 'Excellence in Innovative Practices in Higher Education',
11-Sep-2020	શક્ષિણ દ્વારા સેવાનો હેતુ ચરિતાર્થ કરવા માટે BAOU પ્રેરિત મોબાઈલ સહાય યોજના શરુ કરવામાં આવી
10-Sep-2020	Webinar on ' Suicide Prevention: Unlocking Truth' on the day of World Suicide prevention day
03-Sep-2020 to 08-Sep-2020	National Webinar series on National Education Policy 2020.
05-Sep-2020	Webinar on વિદ્યાલયીન શિક્ષા
04-Sep-2020	Dr. BAOU signed MOU with Swarnim Gujarat Sports University to assure health and fitness of the citizens of Gujarat. Dr. BAOU launched Fit India Freedom Run today for realizing the mission of PM Shri's Fit India Movement.
05-Sep-2020	Online Quiz on Teacher's Day
27-Aug-2020	Webinar on "Gender Bias and Women's Empowerment: Issues and Solutions"
15-Aug-2020	Celebration of 74th Independence Day
14-Aug-2020	Online Quiz on Librarian's Day
27-July-2020 to 04-Aug-2020	ई – संस्कृतसप्ताहोत्सवः एकसप्ताहात्मकः ई-संस्कृतसम्भाषणवर्गः
31-July-2020	"ભારતીય બંધારણ અને બંધારણનાં ઘડવૈયા ડૉ. બાબાસાહેબ આંબેડકરજી" વિષિય પર Online Quiz
24-July-2020	IDEA - "Award of Honour" has been conferred on Hon'ble Vice Chancellor, Prof. (Dr.) Ami Upadhyay for achievement as Open and Distance Learning Administrator
03-July-2020	Virtual National Conference on "Research in Indian History and Indian History in Research" (भारतीय इतिहास में अनुसंधान और अनुसंधान में भारतीय इतिहास)
25-Jun-2020	e-Convocation - Fifth Annual Convocation 2020
21-Jun-2020	International Yoga Day 2020 Celebration was Organized by Dr. Babasaheb Ambedkar Open University In Association with Arogyabharti, Gujarat Prant
06-Jun-2020	Webinar on "Relevance and Importance of Open and Distance Learning in Present Time"
05-Jun-2020	Dr. Babasaheb Ambedkar Open University celebrated World Environment Day