

**PROGRAMME GUIDE**  
**FOR**  
**MASTER OF LIBRARY AND**  
**INFORMATION SCIENCE**  
**COURSE (MLIS)**



**DR. BABASAHEB AMBEDKAR OPEN UNIVERSITY**

**(Established by Government of Gujarat)**

**'Jyotirmay' Parisar,**

**Dr. Babasaheb Ambedkar Open University Marg,**

**Sarkhej-Gandhinagar Highway, Chharodi,**

**Ahmedabad - 382 481**

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**Dear Learner,**

Welcome to BAOU and the degree programme in Masters of Library and Information Science (MLIS). As you have joined one of the universities imparting education through Open and Distance mode, it is necessary that you are well aware of the university and how it functions. You will also be keen to know in some detail about the programme you have joined and the way in which the university imparts instruction. This Programme Guide gives you the necessary information that will help you in knowing the university and pursuing the programme. We therefore advise you to keep this Programme Guide safely till you complete the Programme. The second part of the Programme Guide gives the syllabus of all the courses that are on offer in this programme. This will help you, among other things, in choosing Discipline Specific Electives, Generic Electives and Skill Enhancement courses suiting your interest, need, and career goals. The Third part of the guide contains a centre list, it helps you to choose the study centre.

Thank You.....

# PART - I

## ABOUT OF UNIVERSITY

The Dr. Babasaheb Ambedkar Open University (BAOU) was established by the Act No.14 of 1994 passed by the Gujarat State Legislature on 13th April, 1994, and assented to by the Governor of Gujarat on 27th July, 1994. The BAOU is the seventh Open University in the country in terms of their establishment. The University offers 72 programmes with an enrolment of more than 1, 00,000 learners.

The headquarters of the university is located at Ahmedabad. The University has established Regional Centre on the campus of South Gujarat University, Rajkot and has initiated the process of another establishing Regional centre on the campus of North Gujarat University, Patan. The University has more than 507 study centers. It has jurisdiction over the whole state of Gujarat. It is open to all persons irrespective of classes, castes, creed, religion or sex.

The important and distinguishing objectives for BAOU are to:

- Advance and disseminate learning and knowledge by a diversity of means, including use of any communication technology,
- Provide opportunities for higher education to a large segment of the population,
- Promote the educational well-being of the community generally, and \* Encourage the Open University and distance education system in the education pattern of the Sate.
- **Established :** 13 April 1994
- **Head Quarters:** Ahmedabad
- **Regional Centre:** Saurashtra University, Rajkot  
Hemchandracharya North Gujarat University, Patan  
Veer Narmad South Gujarat University, Surat  
Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj.
- **Study Centre:** 235+
- **Programmes Offered:** 72 + Learners Enrolled 1,00,000+

## Objectives:

Dr. Babasaheb Ambedkar Open University Act clearly specifies its objectives. The important and distinguishing ones for this university are:



### Learning & Knowledge

To advance and disseminate learning and knowledge by a diversity of means including use of any communication technology.



### Higher Education

To provide the opportunities for higher education to a larger segment of the population.



### Open Education

To encourage the Open University and distance education system in the educational pattern of the State.



### Community Development

To promote the educational well-being of the community generally.

# MASTER DEGREE PROGRAMME

The courses offered by the School of Humanities and Social Sciences aim at imparting and generating knowledge on emerging issues and problems of contemporary society, economy and polity. The course structure is choice based, flexible and interdisciplinary. At the end of the course, a student would be equipped with analytical skills, social science theoretical knowledge based on empirical and field-based learning. Thus a student with this kind of learning can look forward to careers in teaching, management, research, policy making, development sector, media and administration. The School offers Master's Of Library and Information Science Degree (MLIS) programmes. Included in the Master Degree Programmes foundation courses, elective courses and application-oriented courses.

## 1. Introduction

The School of Humanities and Social Sciences (SHSS) is among the larger schools of studies at the Dr. Babasaheb Ambedkar Open University. SHSS offers academic Masters Programmes in disciplines: English, Hindi, Gujarati, and Sociology, and Library and Information Science.

The programmes offered by disciplines relate to core subject areas but at the same time straddle disciplines, in order to enlarge the canvas for academic pursuits. The School also links the development of courses to the ever-expanding socio-economic and political contexts in which School of Humanities and Social Science processes occur.

In view of the fact that BAOU is today the foremost centre of open and distance learning and is adequately equipped with modern educational technologies, the School has consciously tried to assign a significant role to ICT tools in devising the learning programmes. The following features are a hallmark of its programmes:

-Basic programmes in various disciplines at the under-graduate and postgraduate levels have been strengthened with foundation and application-oriented courses.



- Short-term and long-term courses focused on vocational and professional needs.
- Programmes and courses geared to meet the requirements of groups located on the fringes of society.
- Programmes in areas of concern to society with a School of Humanities and Social Science perspective.

The School has expanded its academic activities and has launched a research programme that applies newer methodologies to elicit a more creative response, both from within a discipline and from interdisciplinary interactions.

At this juncture the School is in a position to comprehend the "new" social reality in a better light and give the School of Humanities and Social Sciences a purposeful orientation. The key element in this strategy is the adaptation of Social Science study to the requirements of mass education. Thus modern educational technology including ICT is likely to determine the relevance of School of Humanities and Social Sciences and course development in the next decade. These additions will enrich and make them compatible and appropriate in the light of new developments in the discipline areas.

The Master Programme is conducted by the Faculty of Master Degree Programme, which forms a part of the School of Social Sciences.

## **2. Master Programme:**

The Master Programme comprises five courses. The courses are under In School of Humanities and Social Sciences.

1. Master of Arts in English (MEG)
2. Master of Arts in Gujarati (MGT)
3. Master of Arts in Hindi (MHD)
4. Master of Arts in Sociology (MSO)
5. Master of Library and Information Science (MLIS)

MLIS Courses Detailed contents of these courses may be seen in part-II.

# MASTER OF LIBRARY AND INFORMATION SCIENCE

- To impart high level skills and training necessary for those aspiring to hold higher positions in libraries and information centers in the country.
- To promote wide range researchers in Library Science
- To prepare the library and information professionals for the changing scenario, the Programme has been completely revised to help professional development not only for those who are already employed in different types of libraries and information institutions but also for those who have to take up library and information science as a profession and upgrade their knowledge and qualification.

## TARGET PARTICIPANT AND ADMISSION CRITERIA

The Programme is open to those who are either:

- BLIS degree from any recognized university or any other qualifications considered equivalent to BLIS such as P.G. Diploma in Library Science/Librarianship from a recognized university.

## COURSE FEES, CREDIT, MEDIUM, DURATION ,MOBILITY

**Course Fees :**

Male: 9030/-

Female: 6321/-

**Credits :** 36 Credit

**Medium :** Gujarati Medium

**Duration :**

Minimum : 1 year

Maximum: 4 years

**Mobility :**

Master of Library and Information Science Degree awarded only after completion of the one year successfully and Internship of one month.

## COMPONENTS OF THE MASTER PROGRAMME

Programme



Courses



Blocks



Units

The entire Programme comprising five courses has been divided into blocks and each block has certain number of units. In other words, one unit constitutes the lowest self-contained measure of the course material. The details regarding the unit format are as follows:

- Unit number: the topic covered in the unit
- Objectives
- Introduction
- The theme divided into sections and sub-sections
- Sections containing Self Check Exercises to measure, on your own, your progress
- Summary of the unit
- Answers to Self -Check Exercises
- Keywords
- References and Further Reading

The different units are developed thematically in a logical sequence and graded in such a way as to enable the student to grasp and retain in memory the topics discussed in the units. The main sections are printed in bold capital letters while the sub-sections are shown by lower case bold type faces.

## **Program Structure**

### **Master of Library Science (MLIS):**

<b>Sr. No.</b>	<b>Name of the Subject</b>	<b>Course Code</b>	<b>Credit</b>
<b>Compulsory Subject</b>			
1.	Information Communication and Society માહિતી પ્રત્યાયન અને સમાજ	ML I-101	4
2.	Information Systems, Source and Services માહિતી સ્ત્રોત, પદ્ધતિઓ અને સેવાઓ	ML II-101	4
3.	Management of Library and Information Centre ગ્રંથાલય અને માહિતી કેન્દ્રોનું વ્યવસ્થાપન	ML I-102	4
4.	Information Retrieval System માહિતી પ્રક્રિયા અને પુનઃ પ્રાપ્તિ	ML II 102	4
5.	Fundamental principal of information communication technology માહિતી પ્રત્યાયન પ્રોઘોગિકીના મૂળભૂત સિદ્ધાંતો	ML II-103	4
6.	Information Communication Technologyy માહિતી પ્રત્યાયન ટેકનોલોજી :પ્રયોજિતતાઓ	ML II-104	4
7.	Project/ Dissertation Work	ML IP-002	4
<b>Elective Subject (Choose any two subject)</b>			
8.	Preservation and Conservation of Library ગ્રંથાલય સામગ્રીની જાળવણી અને સંરક્ષણ	ML IE-101	4
9.	Research Methodology સંશોધન પદ્ધતિઓ	ML IE-102	4
10.	Academic Library શૈક્ષણિક ગ્રંથાલય	ML IE-103	4
11.	Public Library System and Servicees સાર્વજનિક ગ્રંથાલય પદ્ધતિ અને સેવાઓ	ML IE-106	4

## STUDY CENTRE

Each student admitted to the Master Programme will be attached to a Study Centre. At present, there are a number of Study Centres for Master Programme located in different places of the State. Students may opt themselves for enrolment in the nearest convenient Study Centre suitable to them. Every Study Centre is managed by a Coordinator. The students are advised to be in regular contact with their respective Study Centres and interact with the Coordinator as frequently as possible. The facilities provided at the Study Centres normally include the following:

- Counselling sessions in different courses relating to the Master Programme.
- Facilities for practical work in the concerned courses.
- Library facility with basic reading materials related to various aspects of the discipline.
- Audio-Video Programmes specially designed for Master Programme.

## HOW TO MAKE BEST USE OF STUDY CENTRES

Education is not imparted through regular class room lectures in an Open University system. Distance education mode is generally followed in the Open University system. This mode of learning is different from the conventional system you are used to. There will be no regular lectures relating to any course. On the other hand, there will be counselling for different courses included in the curriculum. Your Counsellor is available to you at the Study Centre which organises counselling sessions on different topics. 10 counselling sessions are provided for each of the courses MLIS counselling sessions. The duration of each counselling session is 2 hours.

## SUCCESS STANDARD

For the successful completion of the course the student is expected to score minimum 40% of marks in each subject or he has to secure at least 'D' grade in the examination.

## EXAMINATION AND EVALUATION

**Student will be evaluated by two ways:**

- **Continuous (constant) Evaluation: (weight age 30%):** It is obligatory for the students to submit specified number of assignments concerned with each course within the specific time limit before the term-end-examination.
- **Term End Examination: (weight age 70%):** The students are expected to secure their admission of the first and the second year in August/February. After securing the admissions, the first examination will be held in next July/January. It means that they can appear at the examination after the duration of one year.

## INSTRUCTIONAL SYSTEM

The methodology of instruction adopted by the University is different from that in the conventional universities. The Open University system is more learner-oriented in which the learner is an active participant in the teaching-learning process. Most of the instruction is imparted through distance rather than face-to-face communication. The University follows a multi-media approach for instruction. It comprises of

- Self-Learning Material
- Audio-video programmes transmitted through radio and television
- Teleconferencing sessions
- Face-to-face counselling at Study Centres by Academic Counsellors
- Assignments/ Tutorials/ Practical's/ Dissertation/ Project work

## 11.1 Course Material

Course material, in print or e-Book format, is the primary form of instruction. You should concentrate mainly on the course materials that are sent to you in the form of printed books or eBooks. The course material would be sufficient to write assignment responses and prepare for the Term End Examination (TEE). We would, however, suggest you to read additional material, especially those given in the Suggested Reading section of the course material. The course material prepared by the University is self-learning in nature. Each course is printed in the form of a single book or eBook. The course is divided into a number of Blocks. A eight credit course generally has four to five Blocks. Each Block consists of Units (minimum two to maximum five units). Normally, the Units covered in a Block have a thematic unity. The introduction section of the book provides an overview of the course, its objectives, guidelines for studying the material, etc. The Block introduction explains the coverage of the Block as a whole as well as the coverage of each Unit in that Block. Each Unit is structured in a way to facilitate self-study by you. Each Unit begins with learning Objectives which will give you an idea on what you are expected to learn from the Unit. The Introduction provides an overview of the major theme of the unit. An attempt is made to forge a link with the topics of the previous Units and the topic to be covered in the Unit. This is followed by the main text, which is divided, into various sections and subsections. At the end of each section we have provided questions for self-evaluation under the heading of Check Your Progress. You should attempt this part, as it will help you in assessing the immediate absorption and check your understanding of the topic. Questions in Check Your Progress are for your practice only, and you should not submit answers to these questions to the University for Assessment. Hint answers to the Check Your Progress exercises are provided at the end of the unit. We have not provided the full length answers, as we would like to encourage you to write in your own words and not rely on memorizing the course material. The section Let Us Sum Up/Summary/Conclusion gives a brief account of what has been discussed in the Unit. This summary enables you to recall the main points covered in the Unit. Each unit ends with References which gives the list of books and articles that have been consulted to prepare the unit. In addition, at the end of each Block/Course, a list of Suggested Readings is given. Some of these books listed in this section will be available in the Study Centre library. In order to comprehend the SLMs, read the Units carefully and note down the important points.

You can use the space in the margin of the printed pages for making notes and writing your comments. While reading the Units, you may mark the difficult words and look for the meaning of such words in a dictionary. If you still do not understand something, consult your counsellor during the face-to-face sessions at the Study Centre for clarification.

## **11.2 Dispatch of Study Material**

The dispatch of material will start once the online process of registration is complete. You can expect to receive your study material within one month of closing of the registration for the programme. If any course material is missing or you receive wrong or defective material, please address your query to the Regional Centre or write to the Student Services Centre for the students who have applied for digitized version, detailed information is available on the BAOU website.

## **11.3 Academic Counselling:**

In distance education, face-to-face contact between the learners and their academic tutors/ counsellors is an important activity. The purpose of such an interaction is to answer some of your questions and clarify your doubts, which may not be possible through any other means of communication. It is also intended to provide you an opportunity to meet fellow learners. There are experienced academic counsellors at the Study Centres to provide academic counselling and guidance to you in the courses that you have selected for study. The academic counselling sessions for each of the courses will be held at suitable intervals throughout the academic session. Attendance in the academic counselling sessions for theory courses is not compulsory, but we would suggest you to attend these sessions as they may be useful in certain respects, such as to share your views on the subject with teachers and fellow learners, comprehend some of the complex ideas or difficult issues, and get clarifications for any doubts which you would not otherwise try to raise. However, it is compulsory to attend practical sessions for the courses that have practicals or laboratory work. Face-to-face counselling will be provided to you at the Study Centre assigned to you. You should note that the academic counselling sessions will be very different from the usual classroom teaching or lectures. Academic counsellors will not be delivering lectures or speeches. They will try to help you to overcome difficulties, which you face while studying for this programme. In these sessions, you must look into the subject-based difficulties and any other issues arising out of such difficulties.



Besides, some of the audio and video material that is available at that time will be played in the counselling sessions. You go to attend the academic counselling sessions, please go through your course material and note down the points to be discussed. Unless you have gone through the Units, there may not be much to discuss. Try to concentrate on relevant and important issues. Try also to understand each other's points of view. Try to get the maximum possible help from your academic counsellors.

## 11.4 Study Centre

To provide effective student support, we have set up a number of Study Centres all over the country. You will be allotted one of these Study Centres taking into consideration your place of residence or work. However, each Study Centre can handle only a limited number of students and despite our best efforts, it may not always be possible to allot the Study Centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you.

### **A Study Centre will have six major functions:**

**Counselling:** Face-to-face counselling for the courses will be provided at the Study Centres. As mentioned earlier, there will be nine to ten academic counselling sessions for a 6-credit course and six to seven sessions for a 4-credit course. The schedule of the counselling sessions will be communicated to you by the Coordinator of your Study Centre.

**Evaluation of Assignments:** Tutor Marked Assignments (TMA) will be evaluated by the Academic Counsellors appointed for different courses at the Study Centre. These assignments will be returned to you with tutor's comments and marks obtained. These comments will help you in your studies.

**Library:** For each course, some of the books suggested under 'Suggested Readings' will be available in the Study Centre Library. All audio and video tapes are also available in the library.

**Information and Advice:** At the Study Centre, you will get relevant information regarding the courses offered by the University, academic counselling schedules,

examination s schedule, etc. You will also get guidance in choosing your elective and application oriented courses.

**Audio-Video Facilities:** The Study Centre is equipped with audio-video facilities to help you make use of the audio and video materials prepared for different courses. Media notes, describing the contents of each programme, will also be available at the Study Centre. This will help you to know the contents of each programme.

**Interaction with Fellow-learners:** The Study Centre gives you an opportunity to interact with fellow learners. Study Centre is the contact point for you. The University cannot send all the communication to all the students individually. All important information is communicated to the Coordinators of the Study Centres and Regional Directors. The Coordinators would display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all BAOU learners. You are, therefore, advised to get in touch with your Study Centre for day-to-day information about assignments, submission of examination forms, TEE date-sheet, declaration of result, etc.

## 11.5 Omkar e

Omkar-e (Open Matrix Knowledge Advancement Resource for Empowerment), an initiative of Babasaheb Ambedkar Open University, brings such a unique platform for e-learning. Omkar-e focuses on bridging the gap between the students and relevant education with ease of learning. Our students have full freedom for selecting their course, their schedule for study, their place for study and when to appear for exams.

## EVALUATION

The system of evaluation followed by the University is also different from that of conventional universities. BAOU has a multitier system of evaluation. Self-assessment exercises within each unit of study. Continuous evaluation mainly through assignments which are tutor-marked, practical assignments and seminar/workshops/extended contact programmes, etc. depending on the nature of the course opted for The Term End Examinations. Project/Practical work depending upon the requirement of the course. The evaluation consists of two parts: i) continuous evaluation through assignments, and ii) term end examination. In the final result, all

the assignments of a course carry 30% weightage while 70% weightage is given for the Term End Examination (TEE). University follows a grading system for continuous evaluation as well as term-end examination. It is done on a ten point scale using the letter grades as given below: The University has decided to provide numerical marking also in the grade card and award of division for the Bachelor of Arts Degree.

Letter Grade	Numerical Grade	Percentage
O (Outstanding)	10	> 85
A+ (Excellent)	9	75 to < 85
A (Very Good)	8	> 65 to < 75
B+ (Good)	7	> 55 to < 65
B (Above Average)	6	> 50 to < 55
C (Average)	5	> 40 to < 50
D (Pass)	4	> 40
F (Fail)	0	< 40
Ab (Absent)	0	Absent

You are required to score at least 40% marks (Grade D) in both continuous evaluation (assignments) as well as the term-end examination of each course. In the overall computation also you must get at least 40% marks (Grade D) in each course to claim the M.A. degree. The scores of continuous evaluation and term-end examination are not complementary to each other for qualifying a course. Students who do not qualify in the term-end examination are allowed to take up the Term End Examination in the next year. It means you can take the TEE of the first year courses in the second year of your study. But you can appear in the examination for not more than 48 credits in one TEE.

## 12.1 Assignments

Assignments constitute the continuous evaluation. The marks that you secure in the assignments will be counted in your final result. As mentioned earlier, an assignment of a course carries 30% weightage. You are therefore advised to take your assignment seriously. A simple omission on your part may put you in great inconvenience later. For each course of this programme, you have to do two to three Tutor Marked Assignments (TMAs) depending upon the nature of the course. The

TMA for each semester can be downloaded from the Student Zone of the University website.

You have to complete the assignment within the due dates specified in the assignment booklet. You will not be allowed to appear for the term-end examination for any course if you do not submit the assignment in time for that course. If you appear in term-end examination, without submitting the assignments, the result of the term-end examination is liable to be cancelled. Ensure that your assignment responses are complete in all respects. Before submission you should ensure that you have answered all the questions in all assignments. Incomplete assignment responses may affect your grades adversely.

The main purpose of TMA is to test your comprehension of the learning materials you receive from us and also to help you get through the courses. The evaluators/academic counsellors after correcting the assignments return them back to you with their comments and marks. The comments will guide you in your study and help in improving it. It is therefore important that you collect the evaluated TMA along with a copy of the assessment sheet containing the comments of the evaluator on your performance. The content provided in the printed course materials should be sufficient for answering the assignments. Please do not worry about the non-availability of extra reading materials for working on the assignments. However, if you have access to other books, you may make use of them. The assignments are designed in such a way as to help you concentrate mainly on the course material and exploit your personal experience.

You have to submit your assignment response sheets to the Coordinator of the Study Centre assigned to you. For your own record, retain a copy of all the assignment responses which you submit to the Coordinator. If you do not get back your duly evaluated tutor marked assignments along with a copy of the assessment sheet containing comments of the evaluator on your assignment within a month after submission, please try to get it personally from your Study Centre. This may help you to improve upon future assignments.

Keep duplicate copies of assignment responses of TMAs submitted to Study Centres. The Student Evaluation Division on demand. Also maintain an account of the corrected assignment responses received by you after evaluation. This will help you to represent your case to the University in case any problem arises. If you do not get a

pass grade in any assignment, you have to submit it again. Get fresh assignments from the Student Zone tab of the University website. However, once you get the pass grade in an assignment, you cannot resubmit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any, committed by the evaluator. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre, so that the correct score is forwarded by him/her to the Student Evaluation Division at Headquarters.

In case you find that the score indicated in the assignment sheet of your Tutor Marked Assignment has not been correctly reflected or is not entered in your grade card, you are advised to contact the Coordinator of your Study Centre with a request to forward the correct award list to the Student Evaluation Division at the Headquarters.

## **12.2 Term End Examination**

As stated earlier, the term-end examination is the major component of the evaluation system and it carries 70% weightage in the final result.

The University conducts term end examinations twice a year i.e., in June and December. You can take the term-end examination (TEE) only after completing one year of study. The TEE for the 1st year will be conducted at the end of each year.

A learner is permitted to appear in the TEE, subject to the following conditions:-

- Registration for the courses is valid and not time barred.
- Required number of assignments in the course has been submitted by the due date.
- Minimum time to pursue these courses as per the provision of the programme has been completed.
- Examination fee is paid for all the courses in which the learner is writing the examination.

In the case of non-compliance of any of the above conditions, the result of all such courses is liable to be withheld by the University.

In case you fail to get a pass score (40% marks) in the Term End Examination, you will have to reappear at the next Term End Examination for that course within the total span of the programme.

## SOME USEFUL ADDRESSES

During the course of your study you might require some additional information about rules and regulations as well as how to resolve some of the issues in completing your studies at BAOU. You must know whom to contact for specific information. Here is a list of addresses and contact numbers and emails of offices in the University to contact for specific information or problem.

Sr. No.	Department's Name	Contacts	Mobile No.	Tele. No.	Email_Id
1	Head-Learner Support Centre	Dr. Hetal Gandhi	-	+91 7929796223	<a href="mailto:baou.lsc@baou.edu.in">baou.lsc@baou.edu.in</a>
	Co-Coordinator		+91 9978408 901	+91 7929796223	
2	Head-Admission Department	Dr. Hetal Gandhi	-	+91 7929796223	<a href="mailto:ssc@baou.edu.in">ssc@baou.edu.in</a>
	Co-Coordinator	-	-	-	-
	Consultant	Mrs. Monika Gupta	+91 7572800 487 +91 9909038 676	+91 7929796224	<a href="mailto:admission.info@baou.edu.in">admission.info@baou.edu.in</a>
3	Assignment	Dr. Nitin Jadav Mr. Jivraj Zanpadiya Mr. Abhishek Pandya	+91 9978408 928	+91 7929796225	<a href="mailto:assignment@baou.edu.in">assignment@baou.edu.in</a>
	Marksheet	Mr. Brijesh Barot	+91 8980814 948	+91 7929796225	<a href="mailto:marksheet.info@baou.edu.in">marksheet.info@baou.edu.in</a>
4	Special Learner Support Center Coordinator	Dr. Nigam Pandya	+91 9099945 622	+91 7929796223	<a href="mailto:slsc@baou.edu.in">slsc@baou.edu.in</a>

	Co-Coordinator	Dr. Siddhi Trivedi			
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Most of the operations of the University are online. Wherever you are required to submit a hard copy, the University has made available different application forms on its website. Download these forms from the Student Zone of the University website.

# **PART II Syllables OF COURSE**



## Master of Library Science (MLIS)

Block/Unit	Name of Block/Unit
<b>ML I -101 - INFORMATION COMMUNICATION SOCIETY</b> માહિતી પ્રત્યાયન અને સમાજ	
<b>Block-1</b>	<b>Information: Nature, Property and Scope (માહિતી : સ્વરૂપ, વસ્તુઓ અને વ્યાપ)</b>
Unit 1	Data, Information and Knowledge: Intellectual Assets (હકીકત :માહિતી અને જ્ઞાન : બૌદ્ધિક મિલકતો)
Unit 2	Data: Definition, Types, Nature, Properties and Scope (હકીકત : વ્યાખ્યા, પ્રકાર, સ્વરૂપ, લક્ષણ અને વ્યાપ)
Unit 3	Information: Definition, Types, Nature, Properties and Scope (માહિતી : સ્વરૂપ, વ્યાખ્યા, પ્રકાર, લક્ષણ અને વ્યાપ)
Unit 4	Knowledge: Definition, Types, Nature, Properties and Scope(જ્ઞાન : વ્યાખ્યા, પ્રકારો, સ્વરૂપ, ગુણધર્મો અને વ્યાપ)
<b>Block-2</b>	<b>Information Generation and Communication (માહિતી ઉત્પત્તિ અને પ્રત્યાયન)</b>
Unit 5	Information Communication Process, Media and Diffusion (માહિતી પ્રત્યાયન પ્રક્રિયા , માધ્યમ અને પ્રસરણ)
Unit 6	Generation of Information: Modes and Forms (માહિતીની ઉત્પત્તિ : રીતો અને સ્વરૂપ)
Unit 7	Information Theory: Measure and Contents Evaluation (માહિતી સિદ્ધાંત : માપ અને વિષય વસ્તુ મૂલ્યાંકન)
Unit 8	Digital Information (ડિજિટલ માહિતી)
<b>Block-3</b>	<b>Information and Society (માહિતી અને સમાજ)</b>
Unit 9	Social Implications of Information (માહિતીના સામાજિક નિહીતાર્થો)
Unit 10	Information as an Economic Resource (માહિતી : એક આર્થિક સ્ત્રોત)
Unit 11	Information Policies: National and International (માહિતી નિતીઓ : રાષ્ટ્રીય અને આંતરરાષ્ટ્રીય)
Unit 12	Information Infrastructure - National and Global (માહિતી ગત માળખું : રાષ્ટ્રીય અને વૈશ્વિક)
Unit 13	Information Society (માહિતી સમાજ)
<b>Block-4</b>	<b>Knowledge and Society (જ્ઞાન અને સમાજ)</b>
Unit 14	Knowledge Society (જ્ઞાન અને સમાજ)

Unit 15	Knowledge Management: Concept and Tools (જ્ઞાન વ્યવસ્થા : વિભાવનાઓ અને સાધનો)
Unit 16	Knowledge Profession (જ્ઞાન વ્યવસાય)
<b>ML II 101 INFORMATION SOURCES, SYSTEMS AND SERVICES</b> (માહિતી સ્ત્રોત, પદ્ધતિ અને સેવાઓ)	
<b>Block-1</b>	<b>Information Institutions (માહિતી સંસ્થાઓ)</b>
Unit 1	Information Institutions: Evolution, Growth Functions and Types (માહિતી સંસ્થાઓ : વિકાસ, વૃદ્ધિ, કાર્યો અને પ્રકારો )
Unit 2	Information Centres: Types and their Organisation(માહિતીના કેન્દ્રો : પ્રકારો અને તેમના સંગઠનો)
Unit 3	Data Centres and Referral Centres (ડેટા કેન્દ્રો અને માહિતી નિર્દેશ કેન્દ્રો)
Unit 4	Information Analysis and Consolidation Centres (માહિતી પૃથક્કરણ અને દ્રઢીકરણ કેન્દ્રો)
<b>Block-2</b>	<b>Information Sources, Systems and Programmes (માહિતી સ્ત્રોતો , પદ્ધતિઓ અને કાર્યક્રમો)</b>
Unit 5	Information Sources: Categorisation (માહિતી સ્ત્રોતો : વર્ગ પ્રમાણે / વર્ગ આધારિત)
Unit 6	Print and Non-Print Sources (મુદ્રિત અને અમુદ્રિત માધ્યમો)
Unit 7	National Information Systems and Programmes (રાષ્ટ્રીય માહિતી પદ્ધતિઓ અને માધ્યમો)
Unit 8	Global Information Systems and Programmes (વૈશ્વિક માહિતી પદ્ધતિઓ અને કાર્યક્રમો)
Unit 9	National and International Information Organisations (રાષ્ટ્રીય અને આંતરરાષ્ટ્રીય સંગઠનો)
<b>Block-3</b>	<b>Information Products and Services (માહિતી ઉપજો અને સેવાઓ)</b>
Unit 10	Information Products - Part I (માહિતી ઉપજો ભાગ -૧)

Unit 11	Information Products - Part II (માહિતી ઉપજો ભાગ -૨)
Unit 12	Information Services - Part I (માહિતી સેવાઓ ભાગ -૧)
Unit 13	Information Services - Part 11 (માહિતી સેવાઓ ભાગ -૨)
<b>Block-4</b>	<b>Information Intermediaries as Sources of Information (માહિતી : ઈન્ટરમીડીરીઝના માહિતી સ્રોત તરીકે)</b>
Unit 14	Library and Information Professionals (ગ્રંથાલય અને માહિતી વ્યવસાયિકો)
Unit 15	Information Intermediaries (માહિતી માધ્યમો)
Unit 16	Database Designers and Managers (માહિતી સંગ્રહ રચયિતા અને વ્યવસ્થાપકો)
Unit 17	Database Intermediaries (માહિતી સંગ્રહ માધ્યમો)
Unit 18	Media Persons (માધ્યમ વ્યક્તિઓ)
Unit 19	Intelligent Agents (બુદ્ધિમાન એજન્ટો)
<b>MLI-102: MANAGEMENT OF LIBRARY AND INFORMATION CENTRES</b> ગ્રંથાલય અને માહિતી કેન્દ્રોનું વ્યવસ્થાપન	
<b>Block-1</b>	<b>Management Perspectives (સંચાલનના અભિગમો)</b>
Unit 1	Concepts and Schools of Management Thought (વ્યવસ્થાપન વિશેની સંકલ્પના અને જૂથ)
Unit 2	Management Functions (વ્યવસ્થાપનના કાર્યો)
Unit 3	Total Quality Management (ગુણવત્તા સંચાલન)
Unit 4	Change Management (પરિવર્તન સંચાલન)
<b>Block-2</b>	<b>System Analysis and Control (પદ્ધતિસર પૃથક્કરણ અને નિયંત્રણ)</b>
Unit 5	Systems Approach (પદ્ધતિ અભિગમ)
Unit 6	Work Flow and Organisation Routine (કાર્ય પ્રવાહ અને સંગઠન નિત્યક્રમ)
Unit 7	Monitoring and Control Techniques (વિનિમય અને નિયંત્રણ પ્રયુક્તિઓ)

Unit 8	Performance Measurement and Evaluation Techniques (કામગીરી માપન અને મૂલ્યાંકન પદ્ધતિઓ)
<b>Block-3</b>	<b>Human Resource Management (માનવ સંશોધન વ્યવસ્થાપન)</b>
Unit 9	Organisational Behaviour (સંગઠનાત્મક વર્તણુક)
Unit 10	Managerial Quality and Leadership (સંચાલકીય ગુણવત્તા તથા નેતૃત્વ)
Unit 11	Human Resource Planning and Development (માનવ સંશોધન આયોજન અને વિકાસ)
<b>Block-4</b>	<b>Financial Management (નાણાકીય સંચાલન)</b>
Unit 12	Budgeting and Types (અંદાજપત્ર અને પ્રકારો)
Unit 13	Budgetary Control System (અંદાજપત્ર નિયંત્રણ પદ્ધતિ)
Unit 14	Costing Techniques (પડતર ખર્ચ પ્રયુક્તિઓ)
Unit 15	Cost Analysis (ખર્ચ પૃથક્કરણ)
<b>Block-5</b>	<b>Marketing of Information Products and Services (માહિતી ઉત્પાદનો અને સેવાઓની વેચાણ કળા)</b>
Unit 16	Information as a Marketable Commodity (માહિતી એક વેચાણ સ્વરૂપે)
Unit 17	Marketing: Approach and Techniques (વેચાણ કળા : એક અભિગમ અને ટેકનિક)
Unit 18	E-Marketing (વિજાણું માર્કેટિંગ /e-marketing)
<b>MLII-102: INFORMATION PROCESSING AND RETRIEVAL</b> માહિતી પ્રક્રિયા અને પુનઃ પ્રાપ્તિ	
<b>Block-1</b>	<b>Organization of Information (માહિતીનું સંગઠન)</b>
Unit 1	Intellectual Organization of Information (માહિતીનું સંગઠન)
Unit 2	Indexing Languages Part-I - Concepts and Types, Subject Headings Lists and Thesauri (માહિતીનું બૌદ્ધિક સંગઠન અને વ્યવસ્થાતંત્ર)
Unit 3	Indexing Languages Part-II - Classification Schemes (નિર્દેશીકરણની ભાષાઓ ભાગ -

	૧, વિભાવનાઓ અને પ્રકારો, વિષયો મથાળાઓની યાદી અને શબ્દ ભંડોળ )
Unit 4	Indexing Systems and Techniques (નિર્દેશીકરણની ભાષાઓ ભાગ -૨)
Unit 5	Evaluation of Indexing Systems (નિર્દેશીકરણ પદ્ધતિઓ અને રીતિ / તંત્ર)
<b>Block-2</b>	<b>Bibliographic Description (વાઙ્મય વર્ણન)</b>
Unit 6	Principles and Evolution of Bibliographic Description (વાઙ્મયી વર્ણનના સિદ્ધાંતો અને વિકાસ)
Unit 7	Rules for Bibliographic Description (વાઙ્મયી વર્ણનના નિયમો)
Unit 8	Standards for Bibliographic Record Format (વાઙ્મયી દસ્તાવેજ રચના / શૈલીના ધોરણ)
Unit 9	Metadata: MARC 21-856 Field, Dublin Core, TEI (મેટાડેટા : માર્ક ૨૧ (MAARC 21-856) ફિલ્ડ, ડબ્લીન કોર ટીઈઆઈ)
<b>Block-3</b>	<b>Content Development (વિષય અનુક્રમણિકા વિકાસ)</b>
Unit 10	Norms and Guidelines of Content Development (અનુક્રમણિકા વિકાસના ધોરણો અને માર્ગદર્શિકાઓ)
Unit 11	Introduction to HTML and XML (HTML અને XML પ્રસ્તાવના)
Unit 12	Web-based Content Development (વેબ આધારિત અનુક્રમણિકા વિકાસ)
Unit 13	Multilingual Content Development (Using Unicode) (બહુભાષી અનુક્રમણિકા (યુનિકોડના ઉપયોગ કરીને))
<b>Block-4</b>	<b>Information Storage and Retrieval Systems (માહિતી સંગ્રહ અને પુનઃ પ્રાપ્તિ પદ્ધતિઓ)</b>
Unit 14	ISAR Systems: Objectives and Types, Operations and Design (ઈસાર (ISAR) પદ્ધતિઓ, ઉદ્દેશો, પ્રકારો , ક્રિયાઓ અને રચના)
Unit 15	Compatibility of ISAR System (ઈસાર પદ્ધતિઓની સુસંગતતાઓ)

Unit 16	Intelligent IR Systems (બૌદ્ધિક માહિતી પુનઃ પ્રાપ્તિ પદ્ધતિઓ )
<b>Block-5</b>	<b>Information Retrieval (માહિતી પુનઃપ્રાપ્તિ)</b>
Unit 17	Information Retrieval - Processes and Techniques (માહિતી પુનઃ પ્રાપ્તિ પ્રક્રિયા અને તંત્ર)
Unit 18	Information Retrieval - Models and their Applications (માહિતી પુનઃ પ્રાપ્તિ નમૂનાઓ અને તેઓનું અમલીકરણ)
Unit 19	Search Strategy - Processes and Techniques (શોધ વ્યૂહ રચના, પ્રક્રિયાઓ અને રીતિ)
<b>MLII-103: FUNDAMENTALS OF INFORMATION COMMUNICATION TECHNOLOGIES</b> માહિતી પ્રત્યાયન પ્રોદ્યોગિકીના મૂળભૂત સિદ્ધાંતો	
<b>Block-1</b>	<b>Computer Technology (કોમ્પ્યુટર પ્રોદ્યોગિકી)</b>
Unit 1	Architecture and Technology (કળા અને પ્રોદ્યોગિકી)
Unit 2	Software (સોફ્ટવેર)
Unit 3	Programming (પ્રોગ્રામિંગ)
<b>Block-2</b>	<b>Communication Technology (પ્રત્યાયન પ્રોદ્યોગિકી)</b>
Unit 4	Fundamentals of Communication Technology (પ્રત્યાયન પ્રોદ્યોગિકીના મૂળભૂત સિદ્ધાંતો)
Unit 5	Networks and Networking (નેટવર્ક્સ અને નેટવર્કિંગ)
Unit 6	Data Networks (માહિતી નેટવર્ક્સ)
Unit 7	Convergence Technology and Applications (કેન્ડ્રિત પ્રોદ્યોગિકી અને અમલીકરણ)
<b>Block-3</b>	<b>Media and Publishing Technology (મીડિયા અને પ્રકાશન/છાપકામ, પ્રોદ્યોગિકી)</b>
Unit 8	Print and Non-Print Media (પ્રિન્ટ અને નોનપ્રિન્ટ મિડિયા)
Unit 9	Publishing and Printing Technology (પ્રિન્ટ અને પ્રકાશન પ્રોદ્યોગિકી)

Unit 10	E-Publishing and Networking Publishing (ઈ-પ્રકાશન અને નેટવર્ક પ્રકાશન)
Unit 11	Reprography and Micrograph (રિપ્રોગ્રાફી અને માઈક્રોગ્રાફીનો ખ્યાલ)
<b>Block-4</b>	<b>Resource Sharing Networks (સ્રોત અને વહેંચણી નેટવર્ક)</b>
Unit 11	Library and Information Networks (ગ્રંથાલય અને માહિતી નેટવર્ક્સ)
Unit 12	Bibliographic Utility Networks (ગ્રંથસૂચિ ઉપયોગિતા નેટવર્ક્સ)
Unit 13	Library and Information Networks in India (ભારતમાં ગ્રંથાલય અને માહિતી નેટવર્ક્સ)
<p align="center"><b>MLII-104: INFORMATION AND COMMUNICATION TECHNOLOGIES APPLICATIONS</b></p> <p align="center">માહિતી પ્રત્યાયન ટેકનોલોજી : પ્રયોજિતતાઓ</p>	
<b>Block-1</b>	<b>Database Design and Management (ડેટાબેઝ રચના અને સંચાલન)</b>
Unit 1	Database: Concepts and Components (ડેટાબેઝ રચના અને વ્યવસ્થાપન)
Unit 2	Database Structures, File Organisation and Physical Database Design (ડેટા સ્ટ્રક્ચર, ફાઈલ ઓર્ગેનાઈઝેશન અને ફિઝિકલ ડેટાબેઝ ડિઝાઈન)
Unit 3	Database Management Systems (ડેટાબેઝ મેનેજમેન્ટ સિસ્ટમ)
Unit 4	Database Searching (ડેટાબેઝ સર્ચિંગ)
<b>Block-2</b>	<b>Library Automation (ગ્રંથાલય ઓટોમેશન)</b>
Unit 5	Housekeeping Operations (ગૃહ સંચાલન ક્રિયાઓ)
Unit 6	Software Packages – Features (સોફ્ટવેર સંહતો (પેકેજસ): લક્ષણો)
Unit 7	Digitization: Concept, Need, Methods and Equipment (ડિજીટાઈઝેશન : સંકલ્પના, આવશ્યકતા, પદ્ધતિઓ અને ઉપકરણ)
<b>Block-3</b>	<b>Library and Information Services (ગ્રંથાલય અને માહિતી સેવાઓ)</b>
Unit 8	Alerting Services (જાગરૂકતા સેવાઓ)

Unit 9	Bibliographic Full Text Services (વાડ્મયસૂચિય પૂર્ણગ્રંથ સેવાઓ)
Unit 10	Document Delivery Services (પ્રલેખપૂર્તિ સેવાઓ)
Unit 11	Reference Services (સંદર્ભ સેવાઓ)
<b>Block-4</b>	<b>Internet Resources and Services (ઈન્ટરનેટ સ્ત્રોત અને સેવાઓ)</b>
Unit 12	Basics of Internet (ઈન્ટરનેટની ભૂમિકા)
Unit 13	Use of Search Engines (સર્ચ એન્જિન્સ)
Unit 14	Internet Services (ઈન્ટરનેટ સેવાઓ)
Unit 15	Internet Information Resources (ઈન્ટરનેટ માહિતી સાધન સામગ્રીઓ)
Unit 16	Evaluation of Internet Resources (ઈન્ટરનેટની સાધનસામગ્રીનું મૂલ્યાંકન)
	<b>MLIE-101: PRESERVATION AND CONSERVATION OF LIBRARY MATERIALS</b> ગ્રંથાલય સામગ્રીની જાળવણી અને સંરક્ષણ
<b>Block-1</b>	<b>Library Materials: Preservation and Conservation</b> (ગ્રંથાલય સામગ્રીની જાળવણી અને સંરક્ષણ)
Unit 1	Need for Preservation and Conservation (સંરક્ષણ અને જાળવણીની જરૂરિયાત રૂપરેખા)
Unit 2	Historical Development of Writing Materials (લેખન સામગ્રીનો વિકાસ)
Unit 3	Palm Leaves 'Birch' Bark: Their Nature and Preservation (તાડપત્રો અને ભૂજપત્ર : તેમની પ્રકૃતિ અને સંરક્ષણ)
Unit 4	Manuscripts, Books, Periodicals, Newspapers, Pamphlets, etc. (હસ્તપ્રતો, પુસ્તકો, સામયિકો, સમાચારપત્રક, ચોપાનિયાં વગેરે)
Unit 5	Non-book Materials (અ-ગ્રંથ સામગ્રીઓ)
<b>Block-2</b>	<b>Hazards to Library Materials and Control Measures</b> (ગ્રંથાલય સામગ્રીઓના જોખમો અને નિયંત્રણના પગલાંઓ)
Unit 6	Environmental Factors (પર્યાવરણ પરિબળો)
Unit 7	Biological Factors (જૈવિક પરિબળો)



Unit 8	Chemical Factors (રસાયણિક અંગો)
Unit 9	Disaster Management (સંકટ વ્યવસ્થા આપત્તિ વ્યવસ્થાપન)
<b>Block-3</b>	<b>Binding (બાંધણી)</b>
Unit 10	Types of Binding (ગ્રંથ બાંધણીના પ્રકાર)
Unit 11	Binding Materials (ગ્રંથ બંધામણીની સામગ્રીઓ)
Unit 12	Binding Process (ગ્રંથ બંધામણીની પ્રક્રિયા)
Unit 13	Standards for Binding (ગ્રંથ બંધામણી માટેના માનકો)
<b>Block-4</b>	<b>Restoration and Reformatting (પુનઃ સંગ્રહ અને પુનઃ રચના)</b>
Unit 14	Material Repair (સામગ્રીની મરામત)
Unit 15	Microfilming and Digitisation (સૂક્ષ્મ છાયા ચિત્રાંકન અને અંકનિરૂપણ)
	<b>MLIE-102: RESEARCH METHODOLOGY (સંશોધન પદ્ધતિઓ)</b>
<b>Block-1</b>	<b>Fundamentals of Research (સંશોધનના સિદ્ધાંતો)</b>
Unit 1	Research: Meaning, Concept, Need (સંશોધન : અર્થ, સંકલ્પના, આવશ્યકતા)
Unit 2	Historical Research (ઐતિહાસિક સંશોધન)
Unit 3	Survey Research (સર્વેક્ષણ સંશોધન)
Unit 4	Experimental Research (પ્રાયોગિક સંશોધન)
Unit 5	Fundamental, Applied and Action Research (મૂળભૂત, વિવિધ યોજિત અને ક્રિયાત્મક સંશોધન)
<b>Block-2</b>	<b>Tools for Research (સંશોધન માટેનાં સાધનો)</b>
Unit 6	Measurement of Variables (ચલોના માપ)
Unit 7	Data Presentation (માહિતીની રજૂઆત)
Unit 8	Statistical Techniques (આંકડાશાસ્ત્રીય પદ્ધતિઓ)
Unit 9	Statistical Packages (આંકડાશાસ્ત્રીય પેકેજ્સ)
<b>Block-3</b>	<b>Research Methods (સંશોધન પદ્ધતિઓ)</b>
Unit 10	Observation Method (અવલોકન પદ્ધતિ)
Unit 11	Questionnaire Method (પ્રશ્નાવલિ પદ્ધતિ)
Unit 12	Interview Method (મુલાકાત પદ્ધતિ)
Unit 13	Experimental Method (પ્રાયોગિક પદ્ધતિ)
Unit 14	Case Study (વ્યક્તિ પદ્ધતિ)
<b>Block-4</b>	<b>Research Process (સંશોધન પ્રક્રિયા)</b>
Unit 15	Research Design (સંશોધન રૂપરેખા)
Unit 16	Research Plan (સંશોધન યોજના)
Unit 17	Statistical Inference (આંકડાશાસ્ત્રીય અનુમાન)

Unit 18	Presentation of Results (परिष्ठाभोनी रजुआत)
	<b>MLIE-103: ACADEMIC LIBRARY SYSTEM (शैक्षणिक ग्रंथालय)</b>
Block-1	<b>Development of Academic Libraries (शैक्षणिक ग्रंथालयोनु विकास)</b>
Unit 1	Academic Libraries: Objectives and Functions (शैक्षणिक ग्रंथालयो : उद्देशो अने कार्यो)
Unit 2	Role of UGC and other Bodies in Promoting Libraries in Universities, Colleges and other Institutions of Higher Learning (युनिवर्सिटीओ, कोलेजो अने उच्च अભ्यासनी अन्य संस्थाओना ग्रंथालयोने, युनिवर्सिटी अनुदान, आयोग (UGC) अने अन्य मंडणोनी प्रोत्साहित भूमिका)
Unit 3	Library Governance (ग्रंथालय प्रसाशन)
Unit 4	Academic Library Services (शैक्षणिक ग्रंथालय सेवाओ)
Unit 5	Financial Management of Academic Libraries (शैक्षणिक ग्रंथालयोनुं नाणांक्रीय संयालन)
<b>Block-2</b>	<b>Collection Development (संग्रह विकास)</b>
Unit 6	Collection. Development Policy/Weeding out Policy (संग्रह विकास नीति/रदीकरण नीति)
Unit 7	Problems in Collection Organisation (संग्रह व्यवस्थापननी समस्याओ)
Unit 8	Collection Development Programmes (संग्रह विकास कार्यक्रमो)
<b>Block-3</b>	<b>Staffing Pattern and Staff Development for Academic Libraries (शैक्षणिक ग्रंथालयोमां कर्मचारीओनुं माणभुं अने विकास)</b>
Unit 9	Norms and Patterns of Staffing (कर्मचारी नियुक्तिना धोरणो अने ढांचो)
Unit 10	Continuing Education Programmes (CEP) (निरंतर शिक्षण कार्यक्रम)
Unit 11	Personnel Management (व्यक्तिगत व्यवस्थापन)
<b>Block-4</b>	<b>Resource Sharing Programmes (संशोधननी भागीदारी कार्यक्रमो)</b>
Unit 12	Resource Sharing: Need and Objectives (संशोधन भागीदारी : जरूरियात अने उद्देशो)
Unit 13	INFLIBNET: Information and Library Network (इन्फ्लिबनेट : माहिती अने ग्रंथालय नेटवर्क)
Unit 14	Library Networks and Consortia (ग्रंथालय नेटवर्क अने कन्सोर्टिआ )
	<b>MLIE-106 PUBLIC LIBRARY SYSTEM AND SERVICES (सार्वजनिक ग्रंथालय पद्धति अने सेवाओ)</b>
<b>Block-1</b>	<b>Public Library: Basic Concepts (सार्वजनिक ग्रंथालय : पायाना प्यालो)</b>
Unit 1	Public Library: Origin and Growth (सार्वजनिक ग्रंथालयो : उद्भव अने विकास)
Unit 2	Public Library and Society (सार्वजनिक ग्रंथालय अने समाज)
Unit 3	Agencies in the Promotion and Development of Public Library System (सार्वजनिक ग्रंथालय पद्धतिमां प्रोत्साहन अने विकासनी संस्थाओ)
Unit 4	National Library Policy and Library Legislation (राष्ट्रीय ग्रंथालय नीति अने ग्रंथालय

	અધિનિયમ)
<b>Block-2</b>	<b>Public Library System: Resource Development</b> (સાર્વજનિક ગ્રંથાલય પદ્ધતિ : સંશાધન વિકાસ)
Unit 5	Development Plans and Resource Mobilisation (વિકાસ યોજનાઓ અને સંશાધન ધ્યેય પ્રાપ્તિ)
Unit 6	Financial Resources (નાણાકીય સંશાધનો)
Unit 7	Physical and Documentary Resources (ભૌતિક અને પ્રલેખીય સંશાધનો)
Unit 8	Human Resources (માનવ સંશાધનો)
<b>Block-3</b>	<b>Management of Public Library System</b> (સાર્વજનિક ગ્રંથાલય પદ્ધતિનું વ્યવસ્થાપન)
Unit 9	Organisational Structure of Public Library System (સાર્વજનિક ગ્રંથાલય પદ્ધતિનું સંયોજનાત્મક માળખું)
Unit 10	Planning and Administration of Public Libraries (સાર્વજનિક ગ્રંથાલયોનું આયોજન અને વ્યવસ્થા)
Unit 11	Public Library Norms, Standards and Guidelines (સાર્વજનિક ગ્રંથાલય ધોરણો, માનાંકો અને માર્ગદર્શિકાઓ)
Unit 12	Governance of Public Libraries (સાર્વજનિક ગ્રંથાલયોનું પ્રસાશન)
Unit 13	Performance Evaluation (કામગીરીનું મૂલ્યાંકન)
<b>Block-4</b>	<b>Public Library Services</b> (સાર્વજનિક ગ્રંથાલય સેવાઓ)
Unit 14	Types of Library Services (ગ્રંથાલય સેવાઓના પ્રકાર)
Unit 15	Application of Information Technology in Public Library Services (સાર્વજનિક ગ્રંથાલય સેવાઓમાં માહિતી ટેકનોલોજીનો ઉપયોગ)
Unit 16	Resource Sharing Networking (સંશાધન ભાગીદારી અને નેટવર્કિંગ)
Unit 17	Public Library Scenario in India, UK, USA and Canada (ભારત, બ્રિટન, અમેરિકા અને કેનેડામાં સાર્વજનિક ગ્રંથાલયોનું પરિદ્રશ્ય)

# PART- II

## CENTER LIST

### CENTER LIST (Master Of Library and Information Science (MLIS) Course)

No.	Courses	Center Code	Study Center	Contact
1.	MLIS	0001	Dr. Babasaheb Ambedkar Open University, Jyotirmay Parisar, Sarkhej-Gandhinagar Highway, Chharodi, Ahmedabad - 382 481.	--
2.	MLIS	0101	L.D.Arts College, Amrut Modi School of Management Campus, Opp. Andhajan Mandal, Vastrapur, Ahmedabad-380015	- Emailbaou.0101@baou.edu.in
3.	MLIS	0179	SILVER OAK COLLEGE OF ENGINEERING AND TECHNOLOGY, AHMEDABAD, 382481	- Emailbaou.0179@baou.edu.in
4.	MLIS	0401	Nalini-Arvind & T.V. Arts College, At & Po. Vallabh Vidyanagar, Dist. Anand-388120	Dr. M.G. Mansuri / Dr. B.M. Zala / Dr. M.D. Mishra Mobile9825018196 / 9316686628 Emailbaou.0401@baou.edu.in
5.	MEG, MHD, MSO, MGT, MLIS	1001	Nutan Bharti, At.& Po. Madana(Gadh), Dist. Banaskantha-385519.	Co-Ordinator Dr. K.R. Vohra Mobile9428757532, 9427262957 Emailbaou.1001@baou.edu.in
6.	MEG, MHD, MSO, MGT, MLIS	1002	R. R. Mehta College of Science & C.L. Parikh College of Commerce, At & Po. Palanpur, Dist. Banaskantha-385001.	Co-Ordinator Shri M.M. Chaudhry Mobile9428023124

				Emailbaou.1002@baou.edu.in
7.	MEG, MHD, MSO, MGT, MLIS	1201	Shikshan Shashtra Bhavan, Near University Karyalay, Bhavanagar University, Bhavnagar-364002.	Co-Ordinator Shri J.P. Maiyani Emailbaou.1201@baou.edu.in
8.	MEG, MHD, MSO, MGT, MLIS	1209	K.R. DOSHI BSW COLLEGE, PLOT NO. 1335, K.R. DOSHI VIDYA SANKUL, OPP- TV KENDRA, BHAVNAGAR	-
9.	MEG, MHD, MSO, MGT, MLIS	0901	Navjivan Arts & Commerce College, Jhalod Road, Dahod-389151	Co-Ordinator Shri G.G. Sangada Mobile9978408755, 9879159020 Emailbaou.0901@baou.edu.in
10.	MEG, MHD, MSO, MGT, MLIS	0301	J.B. Thakkar College of Commerce, At & Po. Bhuj, Dist. Kutch-370001.	Co-Ordinator Pro. Sarang Dave Mobile9429810822 Emailbaou.0301@baou.edu.in
11.	MEG, MHD, MSO, MGT, MLIS	0302	Tolani Commerce College, At. Adipur, Dist. Kutch-370001.	Co-Ordinator Prof. Gaurav Thakor Mobile8732939627 Emailbaou.0302@baou.edu.in
12.	MEG, MHD, MSO, MGT, MLIS	1301	Municipal Arts & Science College, At & Po. Nagalpur, Dist. Mahesana-384002.	Co-Ordinator Shri V.J. Vaidh Emailbaou.1301@baou.edu.in
13.	MEG, MHD, MGT, MLIS	1310	Shri Sarvjanik Kelvani Mandal, Vidya Sankul, Near Arvind Baug, Dist. Mahesana-384001.	Shri Ghanshyambhai k. Gadhvi Mobile7490808290 Emailbaou.1310@baou.edu.in

14.	MEG, MHD, MSO, MGT, MLIS	1335	Revaba Sarvjanik Education college, Maheshana	- Emailbaou.1335@baou.edu.in
15.	MLIS, MEG, MHD, MSO, MGT	1336	Suvidha Education Trust,Heduva(Rajgar), Becharaji Road,Ta.Dist. Mehsana-384002	- Emailbaou.1336@baou.edu.in
16.	MEG, MHD, MSO, MGT,MLIS	1601	Shri Sarvjanik Commerce College, At. & Po. Godhra, Dist. Panchmahal-389001.	Co-Ordinator Shri G.H. Dave Mobile9978408531, 9427492183, 9879554946 Emailbaou.1601@baou.edu.in
17.	MEG, MHD, MSO, MGT, MLIS	1401	Regional Centre Rajkot Besides Department of History, Saurashtra University, Rajkot	Co-Ordinator Shachi Bhatt Mobile+91 99784 08904, +91 94082 74320 Emailbaou.1401@baou.edu.in
18.	MEG, MHD, MSO, MGT,MLIS	1448	1448-Geetanjali Institute Of Education, At Geetanjali Bhavan, Ajanta Park,Sadhu Vasvani Road, Rajkot-360002	- Emailbaou.1448@baou.edu.in
19.	MEG, MHD, MSO, MGT, MLIS	1704	D. D. Thakar Arts & K. J. Patel Commerce College, At. Ta. Khedbrahma, Dist. Sabarkantha-383255.	Pro. Incharge Shri Rohit Desai Mobile9427364153 Emailbaou.1704@baou.edu.in
20.	MEG, MHD, MSO, MGT, MLIS	2020	Shri Swami Vivekanand College, Opp. I.T.I., Nr. Bus Stand, Surendranagar-363001	-
21.	MEG, MHD, MSO, MGT,MLIS	1525	Shri Hansa Mehta Library, M.S. University, Vadodara-390002	- Emailbaou.1525@boau.edu.in