

Dr. Babasaheb Ambedkar Open University, Ahmedabad

Important Instructions for CCC/CCC+ On-line Registration

1. Online Registration for CCC/CCC+ has already begun. The registration will be continued on a rolling basis. Candidates have to enter the name (according to service book), mobile, email-id number and due date of Higher Scale/Promotion/Confirmation of Appointment. These four details will not be changed afterwards. Once these details are submitted, candidate needs to note an application number which will be seen on the computer screen. Later on for any correspondence, this application number will be used for all CCC related work.
2. Candidate needs to enter his/her asked details in the time limit using his/her Application number. After all the details are filled in the registration form, save the form and take print out of the form.
3. Once print out of the form is taken, no details will be updated in the registration form.
4. In this printed registration form, candidate needs to sign at appropriate place. Also get signature and stamp of the Head of Department/Principal. Without the signature of candidate and signature, stamp of the head, the form will not be accepted.
5. An applicant has to pay the fees of Rs. 200 for Theory & Practical both (or) Rs. 100 for Theory only (or) Rs. 100 for Practical only. The fee Needs to be paid online using State Bank Collect using following link (By Debit Card/ Credit Card/Internet Banking/Cash Challan):
<http://www.onlinesbi.com/prelogin/institutiontypedisplay.htm>
6. If Photo is not visible properly in the printed registration form, then stick the passport size photo in the form along with cross signature on photo and also mail the pasted(scanned) photo along with your Application number to ccc.gov@baou.edu.in If photo is visible then photo can't be changed.
7. Name written in registration form and name in your Identity card given by concerned office must be same. If we find any difference in both names, your form will not be accepted.
8. Your submission at BAOU must have.
 - a. Original Registration form Printout with proper attestation of candidate and HOD with Stamp.
 - b. Original copy of Challan (Depositor Copy)

9. An applicant must have to submit his/her application form at BAOU in person or by post at following address so as to reach on or before last working day of every month.

The CCC/CCC+ Wing,
Examination Department
'Jyotirmay' Parisar, Opp. Shri Balaji Temple,
Sarkhej-Gandhinagar Highway,
Chharodi, Ahmedabad - 382 481.

(On the corner of Envelop, Write CCC/CCC+ EXAM FORM)

10. Application received after Last date will be accommodated in the next examination cycle.
11. BAOU will not be considered responsible for any postal delay.
12. Please call us on +91 2717 297170 Toll Free No.1800 233 1020 Ext. 623 regarding any application form query/problem.
13. During examination, candidate has to bring admit card and any of the following Photo Id proof original license, Adhaar Card, Passport, Election card or Pan Card (ANY ONE) without fail.

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